

# IQAC Meeting with Team 9

Date: 19/01/2021

Time: 1.00

Venue: IQAC Office

## List of Members Present:

- 1) Manoj Kr Mahanta — Manoj 19/1/2021
- 2) Ranjita Deka — Ranjita
- 3) Reena B. Kalita — Reena
- 4) ~~Pratik~~ ~~Prakash~~ Manojit Kumar Mazumdar — Manojit
- 5) Prayanka Sarmah — Prayanka
- 6) Nandini Sarma — Nandini
- 7) Atanu Kr Chowdhury — Atanu 19/1/2021
- 8) Ranjit Das — Ranjit 19/01/2021

## Proceedings and Resolutions:

Discussions were held on the modalities and arrangements to be made for the Luncheon Meeting. Based upon the discussions, the following resolutions were adopted —

- 1) Luncheon Meeting to be hosted in the Teachers' Common Room
- 2) Arrangements to be made for maximum 24 guests
- 3) Printed name plates (on paper) to be kept in front of every guest on the dining table
- 4) Guests to be seated in the Conference Room (adjacent to the Teachers' Common Room) before the start of the Luncheon Meeting
- 5) All guests to be invited personally by the Principal