

ANNUAL QUALITY ASSURANCE REPORT

(2014-15)

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)**

BANGALORE -560072

ON

29-12-2018



SUBMITTED BY

INTERNAL QUALITY ASSURANCE CELL

PRAGJYOTISH COLLEGE

PO: BHARALUMUKH, GUWAHATI

DIST: KAMRUP (M) ASSAM, PIN: 781009

Email: iqac15pragcollege@gmail.com

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Period: 01.07.2014 – 30.06.2015

Part – A

Data of the Institution

1. Name of the Institution: **PRAGJYOTISH COLLEGE**
- Name of the Head of the institution : **Haladhar Talukdar
(March 1, 2014 – February 28, 2015)
Pallabi Sarmah
(March 1, 2015 – June 30, 2015)**
 - Designation: **Principal (i/c)**
 - Does the institution function from own campus: **Yes**
 - Phone no./Alternate phone no.: **0361-2544531**
 - Mobile no.: **94355-44524; 94355-43798**
 - Registered e-mail: **pragcollege@yahoo.co.in**
 - Alternate e-mail : **iqac15pragcollege@gmail.com**
 - Address : **J. P. Agarwala Road, Santipur
Bharalumukh**
 - City/Town : **Guwahati**
 - State/UT : **Assam**
 - Pin Code : **781 009**
2. Institutional status:
- Affiliated / Constituent: **Affiliated**
 - Type of Institution: Co-education/Men/Women: **Co-education**
 - Location : Rural/Semi-urban/Urban: **Urban**
 - Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify): **UGC 2 (f) and 12 (B)**
 - Name of the Affiliating University: **Gauhati University**
 - Name of the IQAC Co-ordinator : **Dr. Jyotirmoy Sengupta
(July 1, 2014 – November 1, 2014)
Dr. Jogesh Ch. Deka
(November 2, 2014 – June 30, 2014)**

- Phone no. : **0361-2544531**
Alternate phone no.:
- Mobile: **86388-50289, 94351-13766**
- IQAC e-mail address: **iqac15pragcollege@gmail.com**
- Alternate Email address: **pragcollege@yahoo.co.in;**

3. Website address: www.pragjyotishcollege.org.in
Web-link of the AQAR: (Previous Academic Year):
http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/EC_54_RAR_040_dated_8-1-2011-Pragjyotish_College,Guwahati-Assam._155.pdf

4. Whether Academic Calendar prepared during the year? **Yes**
If yes, whether it is uploaded in the Institutional website: **Yes**
Weblink: http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/AC_2014-15_81.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	73	2004	from: 08.01.2004 to: 07.01.2009
2 nd	B	2.61	2010	from: 08.01.2011 to: 07.01.2016

6. Date of Establishment of IQAC (DD/MM/YYYY): **06.04.2002**

7. Internal Quality Assurance System:

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item/title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Cleaning programme by NSS unit of the college	18/10/2014	04
Celebration of International Yoga Day	21/06/2015	

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Department	Young Scientist (Early Career)	DST-SERB	2014 (3 Years)	7,60,000
Department	Institutional Bio-Tech Hub	DBT	2013 (5 Years)	1,36,000
Faculty	Travel Grant	UGC	2013	1,05,197
Institution	Youth Conclave	RGNIYD	2014	2,00,000

Institution	Infrastructure Grant	RUSA	2015	25,00,000
Department	Seminar Expenses	UGC	2014	1,10,000
Faculty	MRP	UGC	2014	59,075.00
Department	Seminar Expenses	UGC	2015	38,000.00

9. Whether composition of IQAC as per latest NAAC guidelines (Yes/No): **Yes**

*upload latest notification of formation of IQAC:

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/IQAC_Committee-2014-15_94.pdf

10. No. of IQAC meetings held during the year: **11 (eleven)** [18/10/2014, 01/11/2014, 14/02/2015, 14/03/2015, 20/03/2015, 25/03/2015, 11/04/2015, 13/05/2015, 01/06/2015, 13/06/2015, 15/06/2015]

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website: **No**

(Please upload, minutes of meetings and action taken report)

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/18-10-2014_130.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/01-11-2014_131.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/14-02-2015_132.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/14-03-2015_133.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/20-03-2015_134.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/25-03-2015_135.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/11-04-2015_136.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/13-05-2015_137.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/01-06-2015_138.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/13-06-2015_139.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/Meeting-15-06-2015_98.pdf

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No** If yes, mention the amount: **N/A**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * **Re-designing of college web-site**
- * **Modified feedback system for students**
- * **Cleaning and monitoring of college campus through NSS unit**
- * **Steps to check hygiene maintenance of college canteen**
- * **Formats designed for keeping Class Records and Leave Records and distributed to all academic departments and non-teaching staff**

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Cleaning and Monitoring of the College Campus by NSS unit of the College	Cleaning of the college campus was done by NSS unit of the college after Diwali
Hygiene maintenance of the College Canteen	Installation of dustbins in the college canteen
Setting up a Language Lab and a Computer Lab	Process not completed
Proposal to redesign and upgrade the college website	Meeting held with <i>Adroid Compu Soft</i> on 20.03.2015 and 23.03.2015 with Website Technical Committee
Modification of formal student feedback system	New formats designed and Statistics Department entrusted with the job of feedback data analyses
Preparation of AQAR	Preparation works started
Revival of publication of Prag News Letter	Committee constituted on 16.06.2015 to take steps for revival of publication
Setting up of a Botanical Garden	Dr Reena Barman Kalita entrusted
Opening of IQAC Bank Account	SB account opened at SBI, West Guwahati Branch, which is to be jointly operated by the Principal and IQAC Coordinator
Maintenance of IQAC accounts	Naba Kumar Sarma entrusted with the job of keeping records of IQAC accounts, through Tally software

14. Whether the AQAR was placed before statutory body?: **Yes**

Name of the Statutory body: **Governing Body**

Date of meeting(s): **11.12.2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? **No**

Date: **N/A**

16. Whether institutional data submitted to AISHE: **Yes**

Year: **2014-15**

Date of Submission: **17.02.2016**

17. Does the Institution have Management Information System? **Yes**

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

The Institution has been using the College Automation (2009 Professional), Version 9.0 Professional Edition from the academic session 2008-09, developed by S. S. Technologies. Information related to various student-related parameters viz. shift-wise students list, caste-wise students list, gender-wise students list, major subject-wise students list, subject combination-wise student lists, registration number-wise students list, religion-wise students list, hostel-boarders list, institution last attended, etc can be obtained through use of this information system. For keeping details pertaining to financial transactions, the Tally Accounting Software has been in use since 2009.

Part-B

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Pragjyotish College is affiliated to the Gauhati University and registered under 2(F) and 12 (B) of the University Grants Commission Act, 1956. The Curriculum Planning and Implementation is performed by each teaching department of Gauhati University for undergraduate courses with the advice of Academic Registrar of Gauhati University. Moreover, each teaching department of the Gauhati University follows guidelines as issued by the Academic Registrar from time to time in planning process of Curriculum Development. Each teaching department of Gauhati University under the banner of Committee on Courses and Studies (CCS) has organized ‘meets and discussions’ with the active participation of some selected faculty members from ‘post graduate departments’ and ‘undergraduate teaching department’ from affiliated colleges as well. The final outcome which is achieved through this process is finally submitted to the Academic Registrar for the final approval for implementation. The Academic Registrar discussed this issue in Academic Council Meeting and if the members of the Academic Council feel satisfied on the final outcome of the curriculum frame, they resolved for implementation and advised the Academic Registrar to do the needful.

The curriculum which is approved by the Academic Council of the Affiliating University i.e. Gauhati University is documented and uploaded in the Gauhati University website for effective circulation amongst the students. Moreover, a download link for curriculum is also facilitated in our college website.

Our college administration has developed an efficient mechanism to deliver the respective curriculum to the students. Adhering to the guideline laid down by the State Government in general and Gauhati University in particular, the college administration developed an ‘Academic Calendar’ to serve for each semester’s academic session. The institutions follow specific time-table Programme from 9.00 am to 4.30 pm for the effective delivery and transaction of the curriculum.

The college tries its level best to provide minimum 180 days of teaching in each academic session of the calendar year. Remedial classes (if needs be) are taken during off hours to compensate for the weaker students. The normal class started every weekday from 9.00 am and continue till 4.30 pm. In addition normal class work, often some teachers engaged their students in seminar presentation and field- study work. The college staff also put in extra labour and effort for running one Distance Education Programmes (KKHSOU). The college authority facilitates the deserved teachers to attend UGC based Refresher Course/ Orientation Courses/ Workshops/ Seminars/ or Short Term Course to update their knowledge and information base.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
NIL	NIL	NIL	NIL	NIL

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
NIL	NIL	NIL	NIL

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NIL	NIL	NIL	NIL	NIL	NIL
Already adopted (mention the year)				NIL	NIL

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year				
No of Students	Certificate	Diploma Courses		
NIL	NIL	NIL		
1.3 Curriculum Enrichment				
1.3.1 Value-added courses imparting transferable and life skills offered during the year				
Value added courses	Date of introduction	Number of students enrolled		
NIL	NIL	NIL		
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title		No. of students enrolled for Field Projects / Internships		
1. Excursion and field visit (Botany)		1. 20		
2. Geological field work (Geology)		2. 12		
3. Field trip (MTM)		3. 23+26 = 49		
4. Educational Field Work (Education)		4. 15		
5. Educational trip (Zoology)		5. 30		
6. Field trip (Anthropology)		6. 46		
7. Field survey at Chennai (Geography)		7. 24		
8. Study for Sattrra culture at Bordowa (Assamese)		8. 25		
9. Summer internship project (BBA)		9. 10		
10. Excursion (Bodo)		10. 25		
11. Field trip cum socio-economic survey (Economics)		11. 35		
12. Workshop, seminar, invited lectures (Biotech Hub)		12. 25+25+44 = 94		
1.3 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) The IQAC of the college addressed five types of feedback-forms to the stakeholders like Students, Teachers and Non-Teaching Staff, Alumni and Guardians. These feedbacks are collected and the information provided in the feedback are analysed by IQAC Data Processing and Analysis wing committee headed by Dr. Pranita Goswami, Department of Statistics.				

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile			
2.1. 1 Demand Ratio during the year			
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
PG	M.A. – 100 M.T.M – 60	4905	M.A. – 115 M.T.M – 54
UG	B.A – 900 B.Sc. – 900 B.Com. – 900 B.B.A. – 90 B.C.A. – 90		B.A – 883 B.Sc. – 852 B.Com. – 664 B.B.A. – 31 B.C.A. – 41

10+2	H.S SCIENCE – 300 H.S ARTS – 600 H.S COMMERCE – 500		H.S SCIENCE – 115 H.S ARTS – 493 H.S COMMERCE – 467		
CERTIFICATE COURSE IN NON-FORMAL SANSKRIT EDUCATION (3 MONTHS)	30	NIL	NIL		
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014-15	2471 (Excluding HS)	169	107	NIL	10
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
75 (sanctioned) 42 (whole time)	37	LCD Projector, Internet - connectivity, Computer, Printer	0	02	1. Collecting useful data, study materials from different educational websites and e-journals. 2. E-resources like pertinent text books in pdf format for their easy accessibility. 3. Class notes in MS-Word file format are provided through e-mail. 4. Exposed to some multimedia files like videos and some particular online lectures delivered by some experts, relevant to their syllabus

					content.
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
It is the inherent quality of the students to ensure best possible means to be applied for the betterment of students. In our college there is no formal monitoring system prevails. But in most of the department special care is taken by the faculties members for students with major in respective subjects. This is done specially for final year major students of the departments.					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
N/A		N/A		N/A	
2.4 Teacher Profile and Quality					
2.4.1 Number of full time teachers appointed during the year					
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D	
84	75	09	NIL	39	
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)					
Year of award	Name of full time teachers receiving awards from state level, national level, international level		Designation	Name of the award, fellowship, received from Government or recognized bodies	
2014-2015	Bishwajyoti Dev Mahanta (State)		Associate Professor	Subject Expert , G U Nominee	
2014-2015	Mridul Rabha (State)		Assistant Professor	FDP received from UGC from 21-5-15 to 22 -04 -16	
2014-2015	Bidyut Bikash Baishya (National)		Assistant Professor	Best Business Academic of the Year Award 2014, Silver Medal	
2014-2015	Dr. Manjit Kumar Mazumdar		Associate Professor	Coordinator, Guwahati Centre, International Earth Science Olympiad	
2.5 Evaluation Process and Reforms					
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year					
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination	
HS	ARTS	I	2015	2015	
HS	SCIENCE	I	2015	2015	
HS	COMMERCE	I	2015	2015	
HS	ARTS	II	16-03-2015	30-05-2015	
HS	SCIENCE	II	16-03-2015	30-05-2015	
HS	COMMERCE	II	14-03-2015	30-05-2015	
UG	TDC ARTS	I	03-12-2014	18-02-2015	
UG	TDC SCIENCE	I	03-12-2014	18-02-2015	
UG	TDC COMMERCE	I	03-12-2014	18-02-2015	

UG	TDC ARTS	II	15-06-2015	12-10-2015
UG	TDC SCIENCE	II	15-06-2015	12-10-2015
UG	TDC COMMERCE	II	15-06-2015	12-10-2015
UG	TDC ARTS	III	2014	11-04-2015
UG	TDC SCIENCE	III	2014	11-04-2015
UG	TDC COMMERCE	III	2014	11-04-2015
UG	TDC ARTS	IV	01-06-2015	02-07-2015
UG	TDC SCIENCE	IV	01-06-2015	02-07-2015
UG	TDC COMMERCE	IV	01-06-2015	02-07-2015
UG	TDC ARTS	V	2014	13-03-2015
UG	TDC SCIENCE	V	2014	13-03-2015
UG	TDC COMMERCE	V	2014	13-03-2015
UG	TDC ARTS	VI	18-05-2015	03-07-2015
UG	TDC SCIENCE	VI	18-05-2015	03-07-2015
UG	TDC COMMERCE	VI	14-05-2015	03-07-2015
UG	BBA	I		2015
UG	BBA	II		2015
UG	BBA	III		2015
UG	BBA	IV		2015
UG	BBA	V		2015
UG	BBA	VI		2015
UG	BCA	I	01-2015	15-06-2015
UG	BCA	II	07-2015	13-01-2016
UG	BCA	III	01-2015	2015
UG	BCA	IV		2015
UG	BCA	V		2015
UG	BCA	VI		2015
PG	MA (ASSAMESE)	I	26-12-2014	2015
PG	MA (ASSAMESE)	II	12-06-2015	2015
PG	MA (ASSAMESE)	III	26-12-2014	2015
PG	MA (ASSAMESE)	IV	22-06-2015	2015
PG	MTM	I	2014	06-04-2015
PG	MTM	II	2015	19-08-2015
PG	MTM	III		10-04-2015
PG	MTM	IV		09-12-2015

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms as continuous internal evaluation has been initiated by the parent university i.e. Gauhati University .After proper evaluation of answer scripts of sessional examination, concerned teachers of the department show evaluated answer scripts to the students for their better performance. If any students fail to secure minimum passing marks or remain absent on the date of examination, the departments take outmost case to hold re-examination for them .Some of the departments have a good practice of conducting class tests, seminars, group discussions, as well as home assignments for the students which can be considered as a part of the CIE. Again all the departments have provisions for tutorial class which has been allotted in the college routine. The purpose is to clarify the doubts and re-explain the critical topics and also discuss the question papers of the previously held examination. The departmental seminar and discussion is conducted for upgrading the oral skills of the students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar serve as an information source and a planning document for students, faculty, staff and departments. The calendar includes an outline of both academic & non-academic activities which the institution intends to pursue in the current academic year. With this objective in mind the Pragjyotish College too prepares an academic plan for each and every academic session. The academic plan of the college covers the following criterion –

Month	Date	Days	Particular of events	No. of Working days	No. of holidays	Academic & other activities
However, though the institution strictly adheres to this academic calendar but sessional exams, freshmen social function, election for student's union, field works, college weeks are held on the dates notified by the college authority.						
2.6 Student Performance and Learning Outcomes						
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)						
Not done by college						
2.6.2 Pass percentage of students						
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage		
	HS (ARTS)	304	91	29.9		
	HS (SCIENCE)	56	21	37.5		
	HS (COMMERCE)	209	113	54		
	TDC (ARTS)	176	119	67.6		
	TDC (SCIENCE)	130	90	69		
	TDC (COMMERCE)	148	61	41.2		
	BBA	1	0	0		
	BCA	6	2	33.3		
	MA (ASSAMESE)	58	57	98		
	MTM	26	13	50		
2.7 Student Satisfaction Survey						
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)						
Not done by college						

CRITERION III: RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	2014-17	DST-SERB	16,38,000.00	7,60,000.00 (Chemistry Department)
Minor Projects		UGC		59,075.00
Interdisciplinary Projects	NIL	NIL	NIL	NIL

Industry sponsored Projects	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students Research Projects (other than compulsory by the College)	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other (Specify)	NIL	NIL	NIL	NIL
Total		1 no.	16,38,000.00	8,19,075.00

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
NIL	NIL	NIL

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL	NIL	NIL	NIL	NIL

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NIL	NIL	NIL
Name of the Start-up	Nature of Start-up	Date of commencement
NIL	NIL	NIL

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	01

3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of Ph. Ds Awarded
N/A	N/A

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Assamese	03	
	Sanskrit	05	
	Education	02	
	Geology	01	
	Philosophy	03	
	Chemistry	01	
	History	01	
	Economics	04	
	Bengali	01	
Zoology	02		

International	Computer Science	01
	Maths	05
	Zoology	02
	Geology	01

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Bengali	Chapters in Edited Books - 01
Economics	Chapters in Edited Books - 06
Sanskrit	Chapters in Edited Books - 04 Books published - 03
Education	Chapters in Edited Books - 01
Assamese	Chapters in Edited Books - 05, Books published - 02
Philosophy	Chapters in Edited Books - 03
Geography	Chapters in Edited Books - 04 Books published - 02
History	Chapters in Edited Books - 02
Political Science	Chapters in Edited Books - 03
Chemistry	Books published - 01
Library Science	Conference Proceedings - 01

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations	ISSN
A new class of fuzzy sequences related to the ℓ_p space defined by Orlicz function	Amar Jyoti Dutta	Journal of Intelligent and Fuzzy Systems	2014	7	IASST	14	ISSN: 1064-1246
On point wise statistical convergence of order α of sequences fuzzy mappings	Amar Jyoti Dutta	Kuwait Journal of Science Proyecciones Journal of Mathematics	2014		IASST		ISSN: 2307-4018
Statistically pre-Cauchy Fuzzy real-valued sequences defined by Orlicz function	Amar Jyoti Dutta	Demonstratio Mathematica	2014	5	IASST		ISSN: 0420-1213

On Lacunary p-Absolutely Summable Fuzzy Real-Valued Double Sequence Space	Amar Jyoti Dutta	PROYECCIONES	2014	1	IASST		ISSN: 0716-0917
Regular matrix of interval numbers based on Fibonacci numbers	Amar Jyoti Dutta	African Mathematical Union and Springer	2014		IASST		ISSN: 1012-9405
Fresh Fish Market in Guwahati: An Analytic Study	J. Deka	Zoon	2015	0.5	Annual Research Journal		ISSN: 2394-0182
Improvement in Economic Traits of the Eri Silkworm, <i>Samia ricini</i> (Donovan) by supplementation 1 & 2% Protein as a Diet	Deka <i>et al.</i>	<i>Northeast Journal of Contemporary Research</i>	2015	1.0	Peered Review Journal		ISSN: 2349-3089
Phosphoric acid modified montmorillonite clay: A new heterogeneous catalyst for nitration of arenes	Saitanya Kr Bharadwaj	Catalysis Communication	2014	15	Pragjyotish College	14	ISSN: 1566-7367
Bezbarua Aru Homohamoik Axomiya Lekhokor Geeti-Hahitya	Kalpana Talukdar	Asam Sahitya Sabha Patrika	2014		Pragjyotish College		ISSN: 2277-9515
Sangeet Martor Ananda Bin	Nibedita Devi	Varnil Yatra	2015		Pragjyotish College		ISSN: 2394-5192
Reetiyaatrakabyasha	Indira Saikia Bora	PRACI	2015		Pragjyotish College		ISSN: 2319-8974
Bhattadevakrita Kotha-bhaktiRatnabali:Ek Abolokon	Indira Saikia Bora	Naam Dharma	2014		Pragjyotish College		ISSN: 2279-0624
Srimantbhagabatpurano r Ros Bichar	Indira Saikia Bora	Mahiyasi	2014		Pragjyotish College		ISSN: 2249-2674
Srimantbhagatgeetar Akhar Bharmayog	Anjali Devi	PRACI	2015		Pragjyotish College		ISSN: 2319-8974
Nari Sobolikaran kaitaman gurutapurna dikh	Gauri Hazarika	Poyubhora	2014		Pragjyotish College		ISSN: 0971-8370
Oititjhyapritry aru Axomiya Romantic Kabita	Baikuntha Rajbongshi	Gariyasi	2014		Pragjyotish College		ISSN23 49-5324
Problem And Prospect of Women : Women empowerment as a Global Need	Gauri Hazarika	Indian Journal of Applied Research Vol 4	2014		Pragjyotish College		ISSN 2249-555X

ICT in knowledge Management: Challenge & opportunity in Higher Education	Masih Saikia	International Journal of Science and Technology Vol-4	2014		Pragjyotish College		ISSN 2250-141X
Petrology of the Umpyrtha-Patharkhammah Metapelites, Meghalaya in North East India	Mridul Rabha	J.Assam Sc. Soc. Vol 56, No-1	2015		Pragjyotish College		ISSN 0587-1925
The Socio-religious Customs of Tiwa tribe	Kabita Doley	Dristibanghi: The Perspective Vol-3	2014		Pragjyotish College		ISSN 2278-5892
Philosophy for Social Integration	Dipika Roy Medhi	PRACI	2015		Pragjyotish College		ISSN 2319-8974
A Glimpse of Sankardeva's Philosophical Ideas	Kabita Doley	Mahapurussajyoti. Vol-14	2014		Pragjyotish College		ISSN 2277-2901
Tribal Rights, Role of Assamese Middle Class and Assamese nationality	Nandini Sarma	Sanghati Vol-1	2015		Pragjyotish College		ISSN 2319-7366
Axomor Dhuburi Zilar Gramya Jivan aru Arthanoitit Kaju Badam Prostut Koron Udyogor Bhumika	Ira Das	Poyobhora	2015		Pragjyotish College		ISSN 0971-8397
Axomor Gaon-Chaharar Baishmya Durikaranat Khadya Prastutkaran Udyogor Bumika: Ek Ganitik Bishleshan	Ira Das	<i>Payobhora</i> (Peer reviewed Monthly Journal of Yojana, Govt. of India)	2015		Pragjyotish College		ISSN 0971-8397
Uponibeshik Bharater Vigyan Sadhonaya Nibeditar Abodan	Jyotirmoy Sengupta	Anuranan, Vol. 8	2015		Pragjyotish College		ISSN 2250-1851
An Analysis of Satisfaction Level of the Beneficiaries on Availing Services of ESIC Dispensaries in Assam	Bidyut Bikash Baishya	Indian Journal of Applied Research	2014		Pragjyotish College		ISSN 2249-555X
Challenges to the women Empowerment among the Muslims of Assam: Causes and Remedial Suggestion	Makibur Rahman	International Journal of Social Science & Interdisciplinary Research	2015		Pragjyotish College		ISSN 2277-3630
Beel Fisheries of Assam: Problems and Prospects	Makibur Rahman	Research Journal of Recent Sciences	2014		Pragjyotish College		ISSN 2277-2502
Health Insurance as Social Security: A study on Service Delivery of Employee's state	Bidyut Bikash Baishya	Indian Journal of Commerce	2015		Pragjyotish College		ISSN 0019-3128

Insurance Corporation (ESIC) in Assam						
Petrography and Provenance of Sandstones of Mawsinram area, Meghalaya, India	Priyam Barthakur	The Indian Mineralogist Vol-48	2014		Pragjyotish College	ISSN 0019-5928
Debkanta Baruah aru Hem Baruahar 'Sagor dekhisa' ek tulongamulok bishleshan	Paramananda Rajbongshi	Assam Sahitya Sabha Patrika	2014		Pragjyotish College	ISSN 2277-9515

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
Axomor Dhuburi Jilar Gramya Jiban aru Arthanititit Kajubadam Prastutkara Udyogar Bhumika pp.55-56 & 20	Ira Das	<i>Payobhora</i> (ISSN. 0971-8397) (Peer reviewed monthly Journal of Yojana, Govt. of India)	May 2015 (Vol. 46, No 3)			Pragjyotish College
Axomor Gaon-Chaharar Baishamya Durikaranat Khadya Prastutkaran Udyogar Bumika: Ek Ganitik Bishleshan pp.57-60.		<i>Payobhora</i> (ISSN. 0971-8397) (Peer reviewed monthly Journal of Yojana, Govt. of India)	October 2014 (Vol.45, No 8)			Pragjyotish College

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	04	23	07	NIL
Presented papers	NIL	26	02	NIL
Resource Persons	NIL	NIL	01	NIL

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-

Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year			
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Week long yoga Training Camp (11/05/2015 to 17/05/2015)	48 Naval Unit, NCC, Pragjyotish College	01	33
International Day of Yoga (21/06/2015)	48 Naval Unit, NCC, Pragjyotish College	01	25
Training of cadets (16/06/2015 to 25/06/2015)	48 Naval Unit, NCC, Pragjyotish College	01	20
Talk on Drug Abuse & the Youth (26/06/2015)	48 Naval Unit, NCC, Pragjyotish College	01	27

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Awarded the Silver Medal for the paper presented in the 67th All India Commerce Conference, held at KIIT University, Bhubaneswar, Odisha, India, 27 – 29 Dec, 2014 (Bidyut Bikash Baishya)	Best Business Academic of the Year (BBAY) Award	Indian Commerce Association (ICA)	
NIC, Andaman Nicobar (07/02/2015 to 19/02/2015) (Pulami Kundu)	Best Singer in solo Song and Best Dancer in group dance	Director General (DG), NCC	
NIC-14, Silchar	Best Cadet (Won Gold medal)	Director General (DG), NCC	
AIVSC-2015 in Aero Modelling (Rajasthan)	Gold medal	Director General (DG), NCC	
ATC-2014 (Sarujai, Assam)	Trophy	NER, Director General (DG), NCC	
AIVSC-14, Bengaluru as a Drill- Commander	Gold medal	Director General (DG), NCC	

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Integration Camp	Director General (DG), NCC	NIC, Andaman Nicobar (07/02/2015 to 19/02/2015)	01	01
State Camp	NER, Director General (DG), NCC	Drill, AFA-15 (Borjhar)	01	01

		(2014-15)		
Integration Camp	Director General (DG), NCC	NIC-14, Silchar	01	01
Training Camp	NER, Director General (DG), NCC	CATC-2015	01	01
National Camp	Director General (DG), NCC	Republic Day Camp-2015, New Delhi from NER Top (Part-I Drill) and Prime Minister's Rally (26/01/2015)	01	01
National Camp	Director General (DG),NCC	AIVSC-2015 in Aero Modelling, (Rajasthan)	01	01
State Camp	NER, Director General (DG),NCC	ATC-2014, Sarusajai	01	01
National Camp	Director General (DG),NCC	RDC-15 (New Delhi) for Air Wing in "National Guard of Honour"	01	01
Integration Camp	Director General (DG),NCC	AIVSC-14, Bengaluru as a Drill- Commander	01	01

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Language Teaching Program	30	Rashtriya Sanskrit Sansthan	1 year

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Academic	On Job Training (MTM)	ATDC	01-07-14 to 15-07-14	23

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NIL	NIL	NIL	NIL

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

Budget allocation done as per requirement and availability of funds	13,13,120.00					
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities	Existing			Newly added		
Campus area	7.35 acres			NIL		
Class rooms	56			03		
Laboratories	12			01		
Seminar Halls	01			NIL		
Classrooms with LCD facilities	01			01		
Classrooms with Wi-Fi/ LAN	NIL			NIL		
Seminar halls with ICT facilities	NIL			NIL		
Video Centre	NIL			NIL		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	05			NIL		
Value of the equipment purchased during the year (Rs. in Lakhs)	10,94,536.00			NIL		
Others	NIL			NIL		
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS}						
Name of the ILMS software	Nature of automation (fully or partially)		Version		Year of automation	
SOUL	Partially automated (Only book searching)		2.0		October 2011	
4.2.2 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	34,508		394		34,902	1,92,880.00
Reference Books	23,008		262		23,270	
e-Books	N-LIST					
Journals	42					1,650.00
e-Journals	N-LIST					5,000.00
Digital Database	SOUL 2.0- Library Management					Free of cost
CD & Video	180		25		205	7,500.00
Library automation						

Weeding (Hard & Soft)									
Others (specify) News Paper	13								28,800.00
4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	68	32	7			13	23	4 MBPS	
Added	20	5	8			0	15		
Total	88	37	15			13	38	4 MBPS	
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
4 MBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
NIL					NIL				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NIL		NIL			NIL		NIL		
4.4 Maintenance of Campus Infrastructure									
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year									
Assigned budget on academic facilities		Expenditure incurred on maintenance of academic facilities			Assigned budget on physical facilities		Expenditure incurred on maintenance of physical facilities		
Budget allocation done as per requirement and availability of funds		Included in the last column			Budget allocation done as per requirement and availability of funds		10,66,715.00		
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link) Laboratory: Laboratories including Computer laboratory of the Science Departments are utilized by the students according to their class routine. However, laboratories are also utilized by the students when their theory classes are over. Two research scholars of Gauhati University (Parent university) have done their work related to their research in the Biotech Hub. Many students from the Department of Zoology and Physics have utilized the Hub facility and instruments for their Project Work as per their syllabus. The college authority maintains the laboratories whenever necessary, especially before the Practical examinations. Library: The students are allowed to use the library from 10 am to 4 pm excluding Sundays and holidays. The rules and regulations are usually written in the book-pockets of Books and library card. There are separate Reading-rooms for teachers and students and these are maintained by the library staff. The Software for University Libraries (SOUL) is also provided in the Library and utilized for Library management.									

Sports Complex: The basketball court, badminton court, and minor games are available to the students, in the college, but mostly utilized during the college-week festival.

Computers: The computers are utilized by the students teachers, and non-teaching staff of the college. The maintenance of the computers is done whenever the need arises.

Classrooms: The classrooms are used by the students regularly as per their class-routine. The classrooms are allotted as per students' enrolment in various departments by routine committee. The cleaners and fourth-grade employees keep the classrooms clean and ready. The classrooms are also utilized on Sundays and holidays by (Institute for Distance and Open Learning (IDOL), Krishna Kanta Handiqui State Open University (KKHSOU), State Government, Banks, UGC (NERO), and private organizations for conducting examinations.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Excursions		69,165.00
	Excursions		24,000.00
	Botany Field Study		18,000.00
	P.G. Excursion		5,000.00
	Other Field Studies		5800.00
	Youth Festival		56,680.00
	Youth Festival		2,200.00
	College Week		2,30,801.00
	Fresher's Social		81,487.00
	Student Union Election		40,320.00
Financial support from other sources			
a) National	NATIONAL	143 received; (85 additional applied)	9,65,090.00
b) International	NIL	NIL	NIL

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Classes taken for weak Students by Dr. Ira Das	(i) 15-10-2014	(i) 08	Department of Economics
	(ii) 16-10-2014	(ii) 08	
	(iii) 28-10-2014	(iii) 09	
	(iv) 30-10-2014	(iv) 04	
	(v) 03-11-2014	(v) 07	
	(vi) 05-11-2014	(vi) 08	
	(vii) 07-11-2014	(vii) 07	
	(viii) 17-04-2015	(viii) 01	
	(ix) 19-02-2015	(ix) 18	
	(x) 26-02-2015	(x) 08	
	(xi) 04-03-2015	(xi) 05	
	(xii) 12-03-2015	(xii) 05	
	(xiii) 18-03-2015	(xiii) 05	
	(xiv) 02-05-2015	(xiv) 14	
“YOUTH CONCLAVE”, an outreach activity	6 – 7, February 2015	Total students – 134 Male – 77 Female – 57	Pragjyotish College & Rajiv Gandhi National Institute of Youth Development , Sriperumbudur, Chennai

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
23/02/2015	Awareness programme related to competitive exams, organized by the Career Counselling and Placement Cell in association with SIKSHA		About 40		

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NIL	NIL	NIL	NIL	NIL	NIL

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2014-2015	02	B.A	SANSKRIT	Gauhati University – 01 Kumar Vaskar Varma Sanskrit University – 01	M.A
2014-2015	10	B.Sc	GEOLOGY	Gauhati University Cotton College State University	M.Sc
2014-2015	05	B.A/B.Sc	GEOGRAPHY	Gauhati University – 03 Cotton College State University – 01 Amity University – 01	M.A/ M.Sc
2014-2015	05	B.Sc	MATHEMATICS	Gauhati University Tezpur University	M.Sc
2014-2015	05	B.Sc	PHYSICS	Gauhati University Assam University Amity University	M.Sc
2014-2015	02	B.A	HISTORY	Cotton College State University IDOL (GU)	M.A
2014-2015	03	B.A	HINDI	Gauhati University	M.A
2014-	04	B.A	ECONOMICS	IDOL (GU) – 02	M.A

2015				Bodoland University – 01 Manipur University – 01	
2014-2015	05	B.Sc	Chemistry	IIT (Madras) NIT (Meghalaya) USTM (Meghalaya)	M.Sc
2014-2015	05	B.Sc	Botany		M.Sc
2014-2015	03	B.A	Bodo	IDOL (GU) – 02 Tezpur University – 01	M.A
2014-2015	04	B.A/ B.Sc	Anthropology	Gauhati University Dibrugarh University Cotton College State University	M.A/ M.Sc
2014-2015	02	B.Sc	Statistics	Gauhati University	M.Sc

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	03 (Assamese Department)	1) 20360701 2) 20360702 3) 06002981
SET	NIL	NIL
SLET	01 (Assamese Department)	1410101414
GATE	NIL	NIL
GMAT	NIL	NIL
CAT	NIL	NIL
GRE	NIL	NIL
TOFEL	NIL	NIL
Civil Services	NIL	NIL
State Government Services	NIL	NIL
Any Other	01 (JAM) (Chemistry Department)	

5.2.4 Sports and cultural activities/competitions organised at the institution level during the year

Activity	Level	Participants
Freshmen Social Function/ Farewell Function/ Cultural Procession/ Teachers' Day Celebration	Departmental/ College	Students and staff
Departmental Foundation Day celebration (Geography)	Departmental	Students of Geography Department
International Yoga Day celebration	Departmental	Students of Geography Department
"YOUTH CONCLAVE", an outreach activity of Rajiv Gandhi National Institute of Youth	National	Total students – 134 Male – 77 Female – 57

Development, Sriperumbudur, Chennai on 6th and 7th February 2015		
Antora Baruah Memorial Institutional Quiz Competition on 26/08/2014	College	Students
Inauguration of wall magazine of Physics Department on 17/08/2014	Departmental	Students of Physics Department
Celebration of International Yoga Day	College	Students and Staff
Celebration of College Week Festival from 29/01/2015	College	Students

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2014-2015	Gold Medal	University level (Youth Festival organised by Gauhati University)		Best Singer	GU Roll No- 046/13	Kritanjali Goswami (MTM Department)
2014-2015	1st Prize	University level (Youth Festival organised by Gauhati University)		Classical Music	GU Roll No- 046/13	Kritanjali Goswami (MTM Department)
2014-2015	1st prize	University level (Youth Festival organised by Gauhati University)		Semi Classical	GU Roll No- 046/13	Kritanjali Goswami (MTM Department)
2014-2015	2nd Prize	University level (Youth Festival organised by Gauhati University)		Tribal Song	GU Roll No- 046/13	Kritanjali Goswami (MTM Department)
2014-2015	2nd Prize	University level (Youth Festival organised by Gauhati University)		Rabindra Sangeet	GU Roll No- 046/13	Kritanjali Goswami (MTM Department)
2014-2015	3rd Prize	University level (Youth Festival organised by Gauhati University)		Bishnu Rabha Sangeet	GU Roll No- 046/13	Kritanjali Goswami (MTM Department)
2014-2015	3rd Prize	University level (Youth Festival organised by Gauhati University)		Jayanta Hazarika Sangeet	GU Roll No- 046/13	Kritanjali Goswami (MTM Department)
2014-2015	3rd Prize	University level		Western Song	GU Roll	Kritanjali

		(Youth Festival organised by Gauhati University)			No-046/13	Goswami (MTM Department)
2014-2015	2 nd Prize	University level (Youth Festival organised by Gauhati University)		Bongeet	GU Roll No- 1146 Class Roll No-41	Sangeeta Rajbonshi (Assamese Department)
2014-2015	3 rd Prize	University level (Youth Festival organised by Gauhati University)		Bhupendra Sangeet	GU Roll No- 1146 Class Roll No-41	Sangeeta Rajbonshi (Assamese Department)
2014-2015	3 rd Prize	University level (Youth Festival organised by Gauhati University)		Guitar Playing (Instrumental Non-Percussion)		Prankrishna Das (Geography Department)
2014-2015	3 rd Prize	National		Short film Competition organised by IITG (ALCHERINGA)	Class Roll No - 06 GU Code - A12032 Roll No - 0068	Anirbaan Das (Economics Department)
2014-2015	2 nd Prize	State Level		Photography Competition in METROPOLISH	Class Roll No - 06 GU Code - A12032 Roll No - 0068	Anirbaan Das (Economics Department)
2014-2015	1 st Prize (Gold Medal)	National	Basket Ball competition organised by Sikkim Manipal University			Group
2014-2015	2 nd Best Team	State		Debating Competition	G U Roll No – A - 14032 No - 0134	Himangshu Sharma
2014-2015	3 rd Prize	State		All Assam Debating Competition (Barpeta)	GU Roll No – S – 14032 No - 0269	Shehnaz Sultana

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The activities of the Pragjyotish College Students Union 2013-2014 are

- College Week Festival organised during 29-01-2015 to 03-02-2015

<ul style="list-style-type: none"> • Collection and contribution of an amount of Rs. 23,000.00 for treatment of Late Manashi Das, a student of Zoology Department • Participation in Youth Festival, organised by the Gauhati University • Organization of General Freshmen Social Meet on 06.09.2014 • Organization of Saraswati Puja • Initiative to help flood effected people • Organization and felicitation ceremony for successful students including NCC cadets • Participation in 'MAITRI' convention • Participation in various activities through NCC,NSS and Red Ribbon Club • Appointment in IQAC as a student member (Surajit Barman, 4th semester)
5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):
The college has an Alumni Association (Pragjyotish College Alumni Association), but not registered. The Economics Department has Alumni Association, but not registered. The name of the association is – EDAA (Economics Department Alumni Association).
5.4.2 No. of registered enrolled Alumni:
NIL
5.4.3 Alumni contribution during the year (in Rupees) :
NIL
5.4.4 Meetings/activities organized by Alumni Association :
1. Alumni Meet of Bengali Department on 26-02-2015 2. Alumni Meet of Assamese Department on 23-05-2015

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- 1. The college authority uniformly decentralises various administrative as well as academic works among teaching and non-teaching staff on various occasions along with student representatives, wherever necessary. Besides, there are instances where the college authority encourages the involvement of student's guardian as member of the Governing Body of the college. As such two seats are reserved for the guardians in the GB of the college. Along with it there are members from the teaching staff, affiliated university and the local MLA.**
- 2. Some other instances of involvement by college staff and students are summarised below:-**

In each session, a general election is conducted for different portfolio of students union, which comprises of President, Vice President, General Secretary, secretary of minor and major game/ sports and boys' and girls' common rooms. The union body plays a very vital role in organising college week, Saraswati Puja, publishing college magazine, participation in the college week and celebrating other national/ international days of important events under the guidance of their respective teacher-in-charge. Many sub committees are constituted amongst the teaching staff for smooth functioning of the various internal affairs of the college. Some of committees organise many programs, high lighting different problems, current misuse related to student, teachers and neighbourhood. Some other committees help the authority for execution of plan programme of the college for realization of the goal. In this academic year, after a long gap, the GB started its action with a new Principal i/c and Secretary Sri H. Talukdar. For better management of the college certain committees have been newly formed or reconstituted. These are, IQAC, Finance Advisory Committee, Planning Board and RTI Cell. The IQAC is reconstituted with inclusion of new external members as management expert. The GB has also approved a proposal of appointing Vice-Principal from among the senior teachers to manage and execute different policies. The GB has also constituted a Budgetary allocations have been made to purchase new computer sets for Physics, Geography and Library. It is to be noted that, in this session, the new GB has been formed by DHE. The new GB has approved the appointment of Dr. Runima Baishya as nodal officer of RUSA, the guiding forum for financial expenses under infrastructural development

of the college. Certain decisions have been taken for smooth running of the office. Priority has given to faculty development and financial support the teachers. Admission Committee, Routine Committee, PCSU selection Committee have been formed for quality management in admission process, daily class schedule, student's participation in leadership building. Library Advisory Board is working as the guiding form for better library management and different initiatives have been taken in the direction of library automation. The IQAC, till December 2014, resolves to request the NSS unit of the college to undertake cleanliness programme. It has also prepared the feedback forms for students and non-teaching staffs per guideline formed by NAAC. It has also hold meeting with the HOD's for timely submission of departmental profile for AQAR and the feedback forms.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

Partial

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Curriculum Development: The College is affiliated to Gauhati University and hence syllabus and curriculum are designed by the university (parent institution). It is true that all faculties from the college cannot take direct part in the syllabus design. However, in the academic meeting of the college, different issues related to syllabus are raised which are then passed on to a higher platform for further discussions. Nevertheless, teachers from different departments are member of the syllabus committee and takes active participation in the curriculum/syllabus development programme.

Teaching And Learning: The college has a general routine and every year it is reviewed by the routine committee for necessary modifications as per the available classrooms in consultation with the head of the departments. The HODs makes all the necessary rectification concerning the departmental activities. The college also makes provision in undertaking necessary projects, excursion, field works and visit to higher educational/research institutions. Many departments hold talks inviting academicians and experts from other higher institutions, picking up topics which are related to their subject to give the students different exposure other than normal classroom teaching. Departments like Geology, Zoology and Chemistry prepare hands on models, animated models and perform experiments on different topics relevant to syllabus and demonstrate the outcome for better understanding. Conduct departmental seminars are presented by the students assigned to them.

Examination And Evaluation: All the final semester examinations are conducted in the college as per the University rules/direction and schedule, and the process of evaluation is done by designated zone of the university. Teachers are assigned as invigilator and examiner. Teachers from some departments are also appointed as external examiner in other colleges. Sessional examinations are conducted and evaluated in the College. The college is also one of the examination zonal centres for different streams and semesters of the university. All the teaching and non-teaching staff takes active part in the different examination and evaluation related works.

Research And Development: The college encourages research work in different streams and provide necessary infrastructure to carry out research work. Several faculty members have obtained PhD guide-ship in the parent University and in some other Govt/Private Universities and they are actively involved in research work. Many of the faculty members are engaged in minor and major research projects funded by various funding agencies viz. UGC, DST, DBT. The college has also a Bio-Tech hub attached to the department of Zoology which helps in enhancing research based knowledge of the students of life sciences as well as the faculty members. Research Committee of the college formulates the strategies for Research and Development of the College. College authority and the IQAC always encourage the faculty members to apply for Minor and Major Research Projects from various funding agencies. Several faculty members have availed FDP fellowship for pursuing Ph. D and completed in specified time and few others are still pursuing. Faculty members also publish research papers in various reputed journals including UGC listed journals and also presented papers etc.

Library, ICT and Physical Infrastructure / Instrumentation: For in-house operation Library has been partially upgraded by using SOUL.20. OPAC (Online Public Access Catalogues) is developed in college library for collection and dissemination of information and knowledge. Internet facilities are provided in the library. Photocopy facilities are provided to the users. All the departments are having a departmental library with books relevant to their syllabus and subjects.

Human Resource Management: Discussions and meetings are conducted in a regular mode by the principal with the teaching and non-teaching staff for the smooth running of classes and other academic as well as administrative works. An academic officer has also been appointed to supervise the functioning of academic activities in the absence of the principal.					
Industry Interaction / Collaboration: No significant developments					
Admission of Students: The admission of students is done strictly on merit basis. The admission schedule is notified by means of banner and newspapers. Offline mode is available to apply for any course. The terms and conditions of the admission are clearly stated in the prospectus. Reservations for ST, SC, OBC and PWD are strictly maintained as per Assam Government rules. Admission committee formulate all the rules and regulations of the admission and prepares a central merit list. On the schedule date admission takes place on first cum first serve basis as per the prepared merit list after the documents verification.					
6.2.2 : Implementation of e-governance in areas of operations:					
Planning and Development: The college is thrusting on e-tendering through the college website pertaining to different kinds of infrastructural development contract works.					
Administration: Important communication to higher authorities is made through emails.					
Finance and Accounts: The finance and accounts system of the college has already been computerised. A licenced version of Tally, accounting software is being operative since 2012.					
Student Admission and Support: No significant developments					
Examination: The internal assessment marks are assigned according to the scores obtained in various aspects viz. attendance, home assignments, seminars, class tests, etc. These marks are stored in computer database in some of the departments.					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
2014-15	Dr. Bidyut Bikash Baishya	2 nd Annual International Conference on GHC 2013 at Singapore, during 08-09 July, 2013		1,05,197.00	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
NIL		NIL	NIL	NIL	NIL
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
OP		1 (Dr. Amar Jyoti Dutta)		28.07.2014-24.08.2014	
RC		1 (Dr. Avijit Kumar Dutta)		16.03.2015-05.04.2015	
OP		1 (Dr. Bimal Kumar Tamuli)		28.07.2014–24.08.2014	
RC		1 (Dr. Gireen Chandra Das)		09.02.2015-01.03.2015	
RC		1 (Dr. Indrani Kalita)		21.07.2014-10.08.2014	
STP		1 (Dr. Ira Das)		17.11.2014-22.11.2014	
RC		1 (Dr. Jayanta Deka)		08.06.2015-26.06.2015	
RC		1 (Dr. Kalpana Taludar)		21.07.2014-10.08.2014	

OP	1 (Dr. Karabi Kherkatary)	01.06.2015-28.06.2015
RC	1 (Dr. Manjit Kumar Mazumdar)	26.12.2014-01.01.2015
RC	1 (Manjula Dutta)	08.06.2015-28.06.2015
OP	1 (Dr. Mayuri Borkataky)	26.02.2015-25.03.2015
RC	1 (Dr. Mridusmita Devi)	08.06.2015-28.06.2015
RC	1 (Seema Kaur)	08.06.2015-28.06.2015
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):		
Teaching		Non-teaching
Permanent	Fulltime	Permanent Fulltime/temporary
0	1	NIL 1
6.3.5 Welfare schemes for		
Teaching	<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Teaching staff have a society called PCSSSS Ltd where members contribute a certain amount every month and can avail hassle-free loans at a very low interest 	
Non teaching	<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Financial welfare schemes are available • Non-teaching staff have a society where members contribute a certain amount every month and can avail hassle-free loans at a very low interest 	
Students	<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Extra Library facility for economically backward students • Student's welfare fund for poor students 	
6.4 Financial Management and Resource Mobilization		
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) At the end of each financial year the institution undertakes Internal Audit of the college accounts, which consists of various fund heads. The internal audit of 2014-15 was done by M/s Saquei & Co., a reputed Chartered Accountant firm, which has been associated with the college for a long time. After the internal audit report is ready, it is placed before the Governing Body (GB) meeting. After acceptance of the report in the GB meeting, the Directorate of Audit (Local Fund), Government of Assam, was invited officially to audit the college accounts, which accounts for the external audit.		
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)		
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
NIL	NIL	NIL
6.4.2 Total corpus fund generated : Rs. 2,04,45,076.00		
6.5 Internal Quality Assurance System		
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?		
Audit Type	External	Internal
	Yes/No Agency	Yes/No Authority
Academic	No N/A	No N/A
Administrative	Yes Directorate of Audit (Local Fund) Govt. of Assam	Yes M. Saquei & Co. 48, Dighalipukhuri East Guwahati-781001 Tel: 0361-2131239 Fax: 0361-2545881
6.5.2 Activities and support from the Parent – Teacher Association (at least three) No formal Parent-Teacher Association exists in the college		
6.5.3 Development programmes for support staff (at least three) A section of 4 th grade employees are provided accomodation in the college campus without having to pay room rent		

6.5.4 Post Accreditation initiative(s) (mention at least three)				
1. Modification of formal student feedback system				
2. Entrustment of responsibilities to look in to the matter of setting up of a Botanical Garden				
3. Initiatives to start a Language Lab and a Computer Lab				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) : YES				
b. Participation in NIRF : (Yes /No) : NO				
c. ISO Certification : (Yes /No) : NO				
d. NBA or any other quality audit : (Yes /No) : NO				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2014	Cleaning programme by NSS unit of the college	18/10/2014	18/10/2014	04
2015	Celebration of International Yoga Day	21/06/2015	21/06/2015	

CRITERION VII: INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Visit to Kasturi Children Care and Assam Network of Positive People, Govt. of Assam by the members of Pragjyotish College Women Study Centre	08/03/2015	3	NIL
Talk on “Problems of Women - A Legal Remedy” by Mrs. Niva Thakuria	28/03/2015	74	NIL
Interactive program with girl students regarding issues, like crime, hygiene, sanitation	20/08/2014	44	NIL
Complaint Box installed for the girl students in the Girls’ Common Room	N/A	N/A	NIL
Survey on socio-economic status of women of Santipur area, Guwahati, Assam by Pragjyotish College Women Study Centre; Report prepared and Research Paper published	03/09/2014	104	NIL

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

- **Celebration of World Environment Day**
- **Participation of NSS and other students in campus cleaning during the annual college week festival**
- **Organization of cleaning & environmental awareness programs by most of the departments as part of Swachh Bharat Abhiyan**

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	NIL
Provision for lift	No	NIL

Ramp/ Rails	Yes	NIL
Braille Software/facilities	No	NIL
Rest Rooms	Yes	NIL
Scribes for examination	No	NIL
Special skill development for differently abled students	No	NIL
Any other similar facility	No	NIL

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2014-15	3	3	01/10/2014 - 07/10/2014 (Durga Puja)/ Others (year long)	Providing venue for community festivities like Durga Puja, marriage ceremonies, religious ceremonies	Socio- cultural religious issues	N/A
			Year long	Karate training	Physical well-being issues	88
			03/09/2014	Conduct of a survey on socio-economic status of women of Santipur area, Guwahati, Assam by the Pragjyotish College Women Study Centre (PCWSC); report prepared and paper published	Socio economic status of women	104

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
College Prospectus for students	June 2015	College Prospectus serves as a document for regulating the conduct of its students. The College Prospectus provide an elaborate description about the various norms and regulation which regulates the institution in terms of internal discipline, library uses, hostel rules and regulations, punishable acts of

indiscipline and procedure for imposing punitive action. This type of document helps in generating awareness amongst students who seek to get admitted in the college. It is believed that through such a provision, the institution has endeavoured to promote values of mutual understanding, professional ethics and sense of responsibility meant for the students.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Celebration of Science Day (Organising Quiz)	28/02/2015	74

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Celebration of World Environmental Day
- Plantation programmes in the college campus
- Regular cleaning of college campus and provision of sufficient dustbins
- Encouraging both students and staff for minimising the use of plastic
- Proper disposal of garbage (garbage from canteen taken away by municipal garbage vans) on a daily basis

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Best Practice 1:

Title of the Practice: Attendance Award for highest class attendance

Objectives of the Practice: This practice was conceptualized to encourage the students to attend the classes regularly and with dedication. This practice also aims to recognise their hard work and perseverance and reward them accordingly.

The Context: With the introduction of the semester system, regularity in the classroom is considered as of utmost importance. However, it was observed that some students are quite irregular in classroom which affects their performance adversely. So, a mechanism has been devised in the form of attendance award so as to ensure regular attendance as students in the classroom teaching. Accordingly, the Economics Department has been a pioneer in this regard.

The Practice: Regularity of the students (Major course) is closely monitored by the concerned department. At the end of the semester, the attendance percentage is calculated. Accordingly, the students are informed. As a token of motivation, the students who acquired highest attendance are awarded accordingly.

Evidence of Success: After the introduction of this practice, it was observed that most of the students have become regular. The students who were earlier irregular in classes were found to be quite regular with the hope of getting the award. Inspired by the increased students' participation in classroom activities as a result in this practice, few other departments have expressed a keen desire to introduce this practice.

Problems Encountered and Resources Required: This practice can be made more effective if monthly calculation of attendance is done and accordingly the students are informed. But because of time constraints of the faculty

members, calculation is done after every semester end.

Weblink:

https://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/Attendance_award_by_economics_department_153.pdf

Best Practice 2:

Title of the Practice: Revival of publication of the in-house newsletter *Prag Newsletter*

Objectives of the Practice: To document various activities and achievements, primarily by the staff, both teaching and non-teaching, who have strived hard individually and collectively in different arenas. Student related achievements are also included.

The Context: The in-house newsletter “Prag Newsletter” was mooted in a meeting held on 16th February 2002 and the first quarterly issue made its appearance in May 2002, covering the period January to March 2002. Thereafter four other issues were published (April to September 2002; October to December 2002; January to March 2003; April to September 2003), which could successfully act as a documentary evidence for various activities and achievements by the institutional fraternity. Thereafter, the publication stopped.

The Practice: During the initial period of the publication in discussion, the college website was not properly organized and *Prag Newsletter*, along with the students’ mouthpiece *Pragjyotishiya*, served as a valuable information repository for in-house activities that were required to be documented for the first phase of NAAC assessment in November 2003. Although as of date, the institution is having a well-organized website of its own, the necessity of such a documentary source of information repository cannot be undermined. It was felt that the publication of this important piece of document needs to be revived and hence a committee was constituted on 16.06.2015 to undertake necessary steps for revival of publication of Prag Newsletter, Dr. Parashmani Das being selected as the editor, along with eight other members of the editorial committee.

Evidence of Success: After a long gap of about thirteen years, since the publication stopped its circulation in the month of September 2003, the next volume of *Prag Newsletter* could be successfully published, covering the period January to June 2016, in a biannual mode.

Problems Encountered and Resources Required: The financial resources that were required were met from the internal funds of the college.

Weblink:

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/Prag_NewsLetter_2016_151.pdf

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

Mission: To make teachers and taught partners in the learning process

The aim of this vision is to ensure a technology-friendly classroom environment through conversion of conventional classrooms to digital classrooms. This practice aims to improve the teaching-learning process, so as to impart quality education in this techno-savvy era. ICT is considered as a major tool for building knowledge based societies and that a mechanism at the higher education level could provide a way to rethink and redesign the educational systems and processes. The college feels that the need of the hour is to promote the use of ICT in the learning process, by facilitating access to resources and services. Initiative has been made to convert some of the regular classrooms to digital classrooms. An ICT classroom in the Department of Physics is under construction. Moreover, for effective handling of computers, basic computer training was imparted to the office staff by the faculty members of Computer Science Department. This practice has brought a paradigm shift in qualitative aspects of the staff.

8. Future Plans of action for next academic year (500 words)

1. To undertake steps to conduct survey for allocation of land within the college campus for setting up of a Botanical garden

2. To install CCTVs at various locations within the campus

3. To complete the process of a separate College Canteen block

4. To undertake construction of the 3rd floor of the Commerce building

5. To establish a GIS Lab and a Language Lab

6. The Finance Advisory Committee to prepare modalities to hike the honorarium of guest faculty members

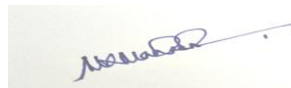
7. To segregate the BBA from the Commerce stream

Name: Dr. Manjit Kumar Mazumdar



Signature of the Coordinator, IQAC

Name: Dr. Manoj Kumar Mahanta



Signature of the Chairperson, IQAC