



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		PRAGJYOTISH COLLEGE
Name of the head of the Institution		Dr. Manoj Kumar Mahanta
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+919435311498
Mobile no.		9864980654
Registered Email		coordinatoriqac@pragjyotishcollege.ac.in
Alternate Email		iqac15pragcollege@gmail.com
Address		J. P. Agarwala Road, Santipur
City/Town		Guwahati
State/UT		Assam
Pincode		781009

2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Manjit Kumar Mazumdar																								
Phone no/Alternate Phone no.	+919127062722																								
Mobile no.	9706433118																								
Registered Email	coordinatoriqac@pragjyotishcollege.ac.in																								
Alternate Email	iqac15pragcollege@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://pragjyotishcollege.ac.in/wp-content/uploads/bsk-pdf-manager/2019/02/EC_54_RAR_040_dated_8-1-2011-Pragjyotish_CollegeGuwahati-Assam.doc_159.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://pragjyotishcollege.ac.in/wp-content/uploads/bsk-pdf-manager/2019/09/Academic-Calendar-2018-19.pdf																								
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>73</td> <td>2004</td> <td>08-Jan-2004</td> <td>07-Jan-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.61</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	73	2004	08-Jan-2004	07-Jan-2009	2	B	2.61	2011	08-Jan-2011	07-Jan-2016
Cycle	Grade	CGPA	Year of Accreditation	Validity																					
				Period From	Period To																				
1	B	73	2004	08-Jan-2004	07-Jan-2009																				
2	B	2.61	2011	08-Jan-2011	07-Jan-2016																				
6. Date of Establishment of IQAC	06-Apr-2002																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Inauguration of the new institutional web portal	25-May-2019 1	58
Interaction Program on new revised NAAC A & A system	27-May-2019 1	28
Popular Talk on Research Opportunities and International Collaboration	30-May-2019 1	59
Special Training Program on institutional portal uploading process by departmental admins and usage of new institutional email IDs	03-Jun-2019 1	27
Academic & Administrative Mock Visit	10-Jun-2019 1	29
One-day National Workshop on Intellectual Property Rights	19-Jun-2019 1	128
Interaction Program on new revised NAAC A & A system	14-Aug-2018 1	12
Interaction Program on new revised NAAC A & A system	13-Dec-2018 1	71
One Week Faculty Development Program on Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers	04-Feb-2019 6	43
3 days Theatre-in-Education (TIE) Workshop on Acting for Creativity	05-Mar-2019 3	20
Guardians' Meet	09-Mar-2019 1	92
Workshop on Artificial Intelligence	27-Mar-2019 2	37

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	General Excursion	State Govt.	2019 1	100000

Institution	Library Books	State Govt.	2019 1	198894
Faculty	Major Research Project	BRNS (DAE, BARC)	2018 3	510944
Faculty	Major Research Project	BRNS (DAE, BARC)	2019 3	494046
Institution	Free Studentship	State Govt.	2019 1	3055710
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Creation of 3 WhatsApp Groups for HODs, Faculty Members (Sanctioned) and Faculty Members (Contractual) and providing institutional emails to all faculty members and institutional heads as means of paperless communication	
Submission of AQARs for 8 years (2010-11, 2011-12, 2012-13, 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18)	
Renaming of all Blocks and Rooms of the college campus in an uniform format	
Initiative to include student members in 15 more in-house committees/ bodies of the college	
Initiative to design a new institutional website through the Technical Officer attached to IQAC	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Provision of high speed internet to every academic department	Target completed
Provision of uniform display boards for departments	Target completed
Up-gradation of college website	New website (www.pragjyotishcollege.ac.in) launched on 25.05.2019
Student Database Management System to be made functional	Earlier contract for SDMS cancelled and new contracts made; Fresh admissions done totally in online mode for the session 2019-20 during June 2019, that has generated online student database; all admission renewals during August 2019 also done in total online mode
AQAR compilation process to be completed by 2018 year end with the assistance of AQAR Preparation Sub-committees and sent to NAAC	Target completed (8 AQARs for the period 2010-2018 sent to NAAC by 29.12.2018)
Framing of modalities for holding Annual Prize Day	Modalities framed; completed in next academic year (1st Annual Prize Day held on 01.09.2019)
Provision of new format of Employee Identity Card	Target completed
Academic & Administrative Audit/ Green Audit/ Gender Audit to be undertaken	Audit started; completed in next academic year
MoU for new programmes/ activities	Several new MoUs executed; All departments instructed to execute MoU with other institutions for student/ faculty exchange programs
Outsourcing of Student Feedback	Target completed
Setting up of Primary Health Centre	Modalities started for creation of a First Aid Centre; centre functional in the next academic year
Ensuring a junk food free canteen	Implementation pending
Ensuring a plastic free campus	Implementation pending
Society registration for college alumni association (PCAA)	Target completed
Defragmentation of administrative responsibilities at departmental level	Target completed
Formation of a new executive committee of guardians' forum (PCGF)	Target completed in the new academic session
Provision of a RECORDS ROOM	Implementation pending; Constitution of a Office Restructuring Committee in the pipeline

Provision of office rooms for PCRTF and PCGF	Implementation pending
Appointment of a Technical Officer in IQAC Office	Target completed; Dr. Aziz Khan appointed in the post
Allocation of college canteen on cooperative basis	Matter discussed in GB meeting in the new academic session
Medical check-up camps after admission	Implementation pending
Provision of Boys Hostel	Implementation pending
Re-designating and renumbering of all blocks and rooms of the college in an uniform format	Target completed; signboards of uniform design affixed in front of all rooms; affixing of signboards for block numbering pending
Production of an institutional documentary	Implementation pending
Guardian Feedback	Target completed
Formation of a Guardians' Forum	Target completed; Pragjyotish College Guardians' Forum formed on 09.03.2019
Inclusion of maximum students in various in-house bodies	Student members included in 15 additional in-house committees/ cells/ bodies, in addition to the existing 4 committees/ cells/ bodies
Inclusion of more stakeholders in IQAC	Vice Principal and Presidents of Pragjyotish College Alumni Association, Pragjyotish College Retired Teachers' Forum and Pragjyotish College Guardians' Forum, inducted as IQAC Core Committee members
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">GOVERNING BODY</td> <td style="text-align: center;">07-Aug-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	GOVERNING BODY	07-Aug-2019
Name of Statutory Body	Meeting Date				
GOVERNING BODY	07-Aug-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	07-Mar-2019				
17. Does the Institution have Management Information System ?	Yes				

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Institution has been using the College Automation (2009 Professional), Version 9.0 Professional Edition from the academic session 200809, developed by S. S. Technologies. Information related to various student-related parameters viz. shiftwise students list, castewise students list, genderwise students list, major subjectwise students list, subject combinationwise student lists, registration numberwise students list, religionwise students list, hostelboarders list, institution last attended, etc. can be obtained through use of this information system. For keeping details pertaining to financial transactions, the Tally Accounting Software has been in use since 2009. The online admission system introduced from the academic system 20192020 is a onestop package for uploading personal as well as academic student details of students applying for various programmes. The system so adopted has provisions for uploading pertinent documents, photos and online payment gateways. This system has enabled to generate merit lists before the commencement of the admission procedure and has also facilitated in live display during the admission process. The library management information system is based upon the SOUL software, Version 2.0, using the RFID technology. The institutional repository is managed through DSpace platform. Works pertaining to data entry in these platforms is done by the library staff, whereas book searching, issue and return works are openly accessible to all using smart cards that are issued to both students and faculty members. The online registration facility linked to the newly developed institutional website has the provision for online alumni database generation. There is a provision for online feedback from students in the Testimonials Section in the institutional portal. Online grievance redress mechanism is another information management aspect in the portal. There are departmental admins to enter details like departmental notices, events and achievements in the portal. All such data fed into the institutional portal are subjected to

review and approval by the Technical Officer attached with IQAC.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The subjective aspects in the various departments are delivered through a planned mechanism with the aid of various tools and processes. A class routine is prepared before the beginning of every academic session by a Routine Committee, which is entrusted with the task of allocation of appropriate classrooms for various subjects. Every department is required to maintain a LESSON PLAN CUM RECORD OF CLASSES which has replaced the earlier DAILY CLASS MONITORING DIARY, which is an authentic record of all the classes taken by the faculty members. The fundamental characteristic of this arrangement is that, there are separate registers for every paper/ course and at the completion of the syllabus, one-third of the students are required to certify that the syllabus of the respective paper has been entirely covered by the respective teachers. In addition, A HOD DIARY is being introduced from the 2019-20 session, wherein the heads of different academic departments are required to keep record of the day to day departmental affairs. Practical classes are being held as per allotted schedule in the class routine, but for final year students, practical classes of the major course subjects are held in the department outside the fixed schedules, if necessity arises, since these batches of students do not have to attend general course classes in other departments and hence remain for the whole day in their major course department. Departmental Advisory Committee meetings are convened by the Heads of Departments at regular intervals for taking making assessments of syllabus completion status by the individual faculty members, as well as for planning for other academic activities like holding of student seminars, field works, class tests, allotment of assignments, etc. In subjects where field works/ institutional visits are mandatory and part of the syllabus, the heads of departments either allocates the field-in-charges for any upcoming field work or it comes as a voluntary agreement on the part of the teachers. The field-in-charges makes arrangement for planning the journey schedule and takes care of all logistic requirements that might arise in connection with the field works viz. planning of the schedule, purchase of tickets, arrangement of stays, arrangement for local transportation, tie-ups with other institutional heads (in case of institutional visits), and finally assisting the students in the preparation of the field reports. The field reports are normally returned to the students as there is shortage of storage space in the departments, but one or two exceptional reports are retained back in the respective departments. In departments like Geology, the home assignments submitted by the students are being stocked in the department, which forms a good source of reference material to the students. Students are also made to deliver seminars on topics allotted in their respective syllabus in some departments, mainly through power-point mode. The internal assessment marks of the students are allotted variously on the basis of different parameters like class attendance, student seminars, home assignments, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	ECONOMICS	13/09/2018
MSc	ECONOMICS	13/09/2018

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	MATHEMATICS	24/06/2019
BA	PHILOSOPHY	24/06/2019
BA	POLITICAL SCIENCE	24/06/2019
BA	SANSKRIT	24/06/2019
BA	STATISTICS	24/06/2019
BSc	ANTHROPOLOGY	24/06/2019
BSc	BOTANY	24/06/2019
BSc	CHEMISTRY	24/06/2019
BSc	ECONOMICS	24/06/2019
BSc	GEOGRAPHY	24/06/2019
BSc	GEOLOGY	24/06/2019
BSc	MATHEMATICS	24/06/2019
BSc	PHYSICS	24/06/2019
BSc	STATISTICS	24/06/2019
BSc	ZOOLOGY	24/06/2019
BSc	COMPUTER SCIENCE	24/06/2019
BCom	ACCOUNTANCY	24/06/2019
BCom	E-COMMERCE	24/06/2019
BCom	FINANCE	24/06/2019
BCom	MANAGEMENT	24/06/2019
MA	ECONOMICS	13/09/2018
MSc	ECONOMICS	13/09/2018
BA	ANTHROPOLOGY	24/06/2019
BA	ASSAMESE	24/06/2019
BA	BENGALI	24/06/2019
BA	ECONOMICS	24/06/2019
BA	EDUCATION	24/06/2019
BA	ENGLISH	24/06/2019
BA	GEOGRAPHY	24/06/2019
BA	HISTORY	24/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Eco 2054: Quantitative Aptitude and Test of Reasoning (for PG students)	16/01/2019	40

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ANTHROPOLOGY	21
BSc	ANTHROPOLOGY	11
BA	ASSAMESE	34
BSc	BOTANY	185
BA	ECONOMICS	43
BA	EDUCATION	19
BA	GEOGRAPHY	23
BSc	GEOLOGY	68
BSc	PHYSICS	5
BSc	ZOOLOGY	4
BBA	BUSINESS ADMINISTRATION	8
MTTM	TOURISM MANAGEMENT	20

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback was obtained from various stakeholders both students and guardian during the current assessment year. As regards to the Students Feedback, it was executed in the offline mode on a single day in the entire departments. The data sheets generated, was handed over to an external agency for data analyses and the feedback report provided in two sections. Faculty members of every department and other stakeholders like library and office staff were provided the feedback scores individually by the Principal in a standard format designed by IQAC. In a second phase, feedback of the guardians was taken from every

department in the offline mode. The opinions and suggestions advocated by the guardians were studied by the IQAC and a list of grievances prepared. The issues raised were discussed in the IQAC Core Committee meetings for seeking possible remedial measures. Some issues like change of contract for canteen and change of administrative procedures were sent to the Governing Body for appropriate approval. The IQAC has requested the principal on different occasions to redress various pertinent grievances raised during the stakeholder feedback process. As a fall out of the feedback, it was decided to constitute a Guardians' Forum in the college, the first of its kind in the State at college level, with a view to involve the guardians in the overall qualitative improvement of the institutional ambience. This forum along with the forum of retired teachers/ principals of the college and the alumni association has been brought into a common/joint platform for their empowered involvement in the redress of certain grievances. Moreover, members of these stakeholder groups are also involved with IQAC for their say in the decisionmaking process. Apart from the formal feedback system as envisaged and prescribed, the administration also takes heed of nonformal feedback from the various stakeholders blended with individual jurisprudence on the part of the principal (as the administrative head) and the Governing Body for planning and executing various developmental works in the institution for its overall development. Informal interaction with the various stakeholders on different occasions has also led to the formation of ideas and opinions regarding developmental aspects of the institution. The parentteacher meetings held at various departments has served to elicit opinions from the guardians on various developmental aspects of the institution. The institution has a close bonding with the nearby Santipur locality (where the college is situated). The local people frequent the campus for a variety of reasons and informal interaction with different individuals of the institutional locality has become more of a routine affair. Several ideas on important developmental aspects have crystallized in that way also.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	ASSAMESE	50	162	58
MA	ECONOMICS	20	26	20
MTTM	TOURISM MANAGEMENT	30	55	36
BA	ANTHROPOLOGY ASSAMESE BENGALI ECONOMICS EDUCATION ENGLISH GEOGRAPHY HINDI HISTORY MATHEMATICS PHILOSOPHY POLITICAL SCIENCE SANSKRIT STATISTICS	300	1141	355
BSc	ANTHROPOLOGY BOTANY	300	1157	344

	CHEMISTRY ECONOMICS GEOGRAPHY GEOLOGY MATHEMATICS PHYSICS STATISTICS ZOOLOGY COMPUTER SCIENCE			
BCom	ACCOUNTANCY E-COMMERCE FINANCE MANAGEMENT	300	543	269
BCA	COMPUTER APPLICATION	30	176	42
BBA	BUSINESS ADMINISTRATION	30	90	39

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2424	181	100	0	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
116	63	8	11	6	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Formal mentoring system is yet to be implemented in all departments of the college. However, the faculty members maintain close rapport with the students (especially the students from the major course) and assist them in various aspects pertaining to their career and personal issues. The field works that are carried on in some of the departments is a good opportunity for the students and the faculty members for developing good personal bonds as good period of time is spent together during travelling and overnight stays in outstation places. The close bonding between the teachers and the taught also gets developed through a variety of co-curricular and extracurricular activities in different departments, e.g. departmental functions (freshmen social and farewell functions), publication of departmental wall magazines and newsletters, activities of student societies, etc. This way, faculty members get to know about their personal traits and also the opportunity to perform the role as their informal mentors. However, a few departments like physics, chemistry and statistics has been implementing the formal mentoring practice, primarily for the major course students. However, the Students' Counselling Cell has been entrusted with the task of devising a mechanism for effectively implementing the mentoring system in all the departments of the college within a designated time frame. Moreover, it has been also resolved through IQAC to introduce mentoring at the institutional level through professional assistance, and supported by the Students' Counselling Cell (Resolution No. 2019/078 (iii)).

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	0

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
84	73	11	8	44

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Saitanya Kumar Bharadwaj	Assistant Professor	Summer Research Fellowship received from Indian Academy of Science
2019	Dr. Mridul Rabha	Assistant Professor	PhD
2018	Priyanka Sarmah	Associate Professor	Subject Expert G.U. Nominee for CAS Promotion at Commerce College Kokrajhar
2018	Priyanka Sarmah	Associate Professor	Subject Expert G.U. Nominee for Placement of Assistant Professor from Stage IIIIV at Pandu College
2018	Dr. Sabrina Iqbal Sircar	Assistant Professor	Resource Person, National Workshop on Women's Rights and the Law LCB College Guwahati

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	ANTHROPOLOGY	VI	18/05/2018	05/07/2018
BSc	BOTANY	VI	18/05/2018	05/07/2018
BSc	CHEMISTRY	VI	18/05/2018	05/07/2018
BSc	ECONOMICS	VI	18/05/2018	05/07/2018
BSc	GEOGRAPHY	VI	18/05/2018	05/07/2018

BSc	GEOLOGY	VI	18/05/2018	05/07/2018
BSc	MATHEMATICS	VI	18/05/2018	05/07/2018
BSc	PHYSICS	VI	18/05/2018	05/07/2018
BSc	STATISTICS	VI	18/05/2018	05/07/2018
BSc	ZOOLOGY	VI	18/05/2018	05/07/2018
BSc	COMPUTER SCIENCE	VI	18/05/2018	05/07/2018
BCom	ACCOUNTANCY	VI	16/05/2018	05/07/2018
BCom	ECOMMERCE	VI	16/05/2018	05/07/2018
BCom	FINANCE	VI	16/05/2018	05/07/2018
BCom	MANAGEMENT	VI	16/05/2018	05/07/2018
MTTM	TOURISM MANAGEMENT	IV	28/06/2018	24/01/2019
MA	ASSAMESE	IV	20/06/2018	13/10/2018
BCA	COMPUTER APPLICATION	VI	06/07/2018	13/08/2018
BBA	BUSINESS ADMINISTRATION	VI	04/07/2018	25/08/2018
BA	ANTHROPOLOGY	VI	19/05/2018	05/07/2018
BA	ASSAMESE	VI	19/05/2018	05/07/2018
BA	BENGALI	VI	19/05/2018	05/07/2018
BA	ECONOMICS	VI	19/05/2018	05/07/2018
BA	EDUCATION	VI	19/05/2018	05/07/2018
BA	ENGLISH	VI	19/05/2018	05/07/2018
BA	GEOGRAPHY	VI	19/05/2018	05/07/2018
BA	HINDI	VI	19/05/2018	05/07/2018
BA	HISTORY	VI	19/05/2018	05/07/2018
BA	MATHEMATICS	VI	19/05/2018	05/07/2018
BA	PHILOSOPHY	VI	19/05/2018	05/07/2018
BA	POLITICAL SCIENCE	VI	19/05/2018	05/07/2018
BA	SANSKRIT	VI	19/05/2018	05/07/2018
BA	STATISTICS	VI	19/05/2018	05/07/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the internal evaluation system for various courses and programmes is being done under the guidelines prescribed by the affiliating university, it is not possible to undertake massive reforms in the CIE system. Apart from the sessional examinations, some departments also adopt certain internal evaluation procedures like student seminars, class tests, home assignments, etc. It is ensured that the sessional examinations (as envisaged by the university as part of the CIE), are carried on smoothly and in a hasslefree manner. A designated committee is appointed by the Principal, which is responsible for preparing a subjectwise examination routine for the various academic departments. The

departments normally holds the examinations as per this prescribed routine, but sometimes makes slight adjustments under unwarranted circumstances and as per convenience of the students. The faculty members of the individual departments after completing the tasks of question paper setting sends the hard and soft copies to the designated committee which takes the task of finalizing it in the printed form, after which the question papers are supplied back to the departments in the required quantities. The committee also undertakes the responsibility of sending blank answerscript booklets in the required quantities to the individual departments well ahead of the examination schedule. The invigilation duties on the examination dates are given by the faculty members from the respective departments. The answerscripts are evaluated at the departmental level and the marks retained till the termend examinations, when it has to be sent to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the institution under the active supervision of the IQAC. This is prepared after publication of the affiliating university's (Gauhati University) academic calendar cum holiday list. The calendar is uploaded in the institutional website and also circulated through the WhatsApp groups of students in various departments. The practice of printing hard copies This calendar incorporates various important events and activities planned during the academic year viz. tentative schedule of the various examinations, field visits, different inhouse activities/events like observance of college annual foundation day, annual college week celebration, college general freshmen social and departmental freshmen social functions, student union elections, etc., in addition to the list of various important holidays during the year. However, different miscellaneous events/celebrations, mostly events that are conducted/ held at short notices or within short preparation schedules are excluded from the purview of this academic calendar. Sessional examinations are conducted as per schedule as outlined in the academic calendars. This is not applicable in the context of termend examinations, as these examination schedules are decided by the university authorities. The academic calendar is printed in the HOD Diary for day to day reference.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pragjyotishcollege.ac.in/iqac/naac-dvv/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	MTTM	TOURISM MANAGEMENT	24	17	70.8
PG	MA	ASSAMESE	53	48	90.5
UG	BA	ANTHROPOLOGY ASSAMESE BENGALI ECONOMICS EDUCATION ENGLISH	250	129	51.6

		GEOGRAPHY HINDI HISTORY MATHEMATICS PHILOSOPHY POLITICAL SCIENCE SANSKRIT STATISTICS			
UG	BSc	ANTHROPOLOGY BOTANY CHEMISTRY ECONOMICS GEOGRAPHY GEOLOGY MATHEMATICS PHYSICS STATISTICS ZOOLOGY COMPUTER SCIENCE	206	107	51.9
UG	BCom	ACCOUNTANCY ECOMMERCE FINANCE MANAGEMENT	146	67	45.8
UG	BBA	BUSINESS ADM INISTRATION	9	5	55.6
UG	BCA	COMPUTER APPLICATION	27	23	85.2

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://pragjyotishcollege.ac.in/iqac/naac-dvv/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	3	DAE BRNS	2677400	1004988
Major Projects	5	DBT	3600000	0
Minor Projects	2	UGC	185000	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day National Workshop on IPR	HISTORY	19/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ASSAMESE	2	00
National	GEOLOGY	1	1.10
National	POLITICAL SCIENCE	1	00
National	STATISTICS	1	6
National	ZOOLOGY	2	2.74
International	BOTANY	2	2
International	CHEMISTRY	2	2.5
International	HINDI	1	6.26
International	MATHEMATICS	1	0.70

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ASSAMESE	3
BENGALI	2
BOTANY	1
ECONOMICS	3
GEOGRAPHY	4
SANSKRIT	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
Arsenic stress responses and tolerance in rice physiological cellular and molecular approaches	Amit Kumar Pradhan	Science Direct	2018	0	Pragjyotish College	0
Breaking the Glass ceiling Identifying the Barriers to Gender Equality	Arpita Das	Ajanta	2018	0	Pragjyotish College	0
Maternal Vitamin A status during pregnancy and its relation with Vitamin A Concentration in Cord Blood and Birth Weight of Newborns	Bagmita Bhagawati	American International Journal of Research in Formal Applied and Natural Science	2018	0	Pragjyotish College	0
A new type of difference class of interval numbers	Dr. Amar Jyoti Dutta	Proyecciones Journal of Mathematics	2018	0	Pragjyotish College	0
Dry Fish Market: An Analytical Study of Jagiroad Dry Fish Market Assam India	Dr. Jayanta Deka	International Educational Scientific Research Journal	2018	0	Pragjyotish College	0
Brahmaputra River Pollution and its effect on	Dr. Jayanta Deka	Asian Academic Research for Multi Disciplina	2018	0	Pragjyotish College	0

channa punctatus in terms of energy calculation		ry				
Bihu Geetot Angarag	Dr. Kalpana Talukdar	Bibek Bhaskar	2018	0	Pragjyotish College	0
Kotha Ramayanor Gaydariti	Dr. Kalpana Talukdar	Naam Dharma	2018	0	Pragjyotish College	0
Antioxidant defences and oxidative stress effects of methanol extract of Oroxylum indicum Vent. Leaves in murine macrophages of M1 and M2 Phenotype	Himadri Saikia	International immunopharmacology	2018	0	Pragjyotish College	0
Health Expectancy Under Dynamic Set up for India and its Selected States	Mompi Sharma	Indian Journal of Public Health Research Development	2018	0	Pragjyotish College	0
Monazite and xenotime UThPb Total ages from basement rocks of the (central) Shillong Meghalaya Gneissic complex Northeast India	Dr. Mridul Rabha	Indian Academy of Science	2018	0	Pragjyotish College	0
Britain ke Hindi	Nandita Rajbongshi	Research journey	2018	0	Pragjyotish College	0

Kahani Mein Abhiyanjit Manabiya Muyla						
Facile Access to Cyclopentadienes via Catalytic Intramolecular Palladium Ene Reaction of 2,4-Pentadienyl Acetates	Saitanya K Bharadwaj	Thieme	2018	2	Pragjyotish College	2

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Facile Access to Cyclopentadienes via Catalytic Intramolecular Palladium Ene Reaction of 2,4-Pentadienyl Acetates	Saitanya Kumar Bharadwaj	Thieme	2018	12	2	Pragjyotish College
A new type of difference class of interval numbers	Dr. Amar Jyoti Dutta	Proyecciones Journal of Mathematics	2018	6	0	Pragjyotish College

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	51	6	1
Presented papers	5	20	1	0
Resource persons	2	1	2	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
First Aid Training workshop	Youth Red Cross Unit (YRC) Pragjyotish College	12	75
Interactive Session with an EX Cadet	NavyNCC Pragjyotish college	1	44
NCC day celebration	NavyNCC Pragjyotish college	6	107
World AIDS Day Celebration	NavyNCC Pragjyotish college	1	37
Navy Day Celebration	NavyNCC Pragjyotish college	4	60
Awareness Rally on Digital Transactions	NavyNCC Pragjyotish college	4	69
International Yoga Day A Talk	NavyNCC Pragjyotish college	15	50
Independence Day Celebration	Airforce NCC Pragjyotish College	20	60
Republic Day Celebration	Airforce NCC Pragjyotish College	24	57
Yoga Day Celebration	Airforce NCC Pragjyotish College	17	37
NCC day celebration	Airforce NCC Pragjyotish College	6	107
NSS Orientation Programe	NSS Pragjyotish College Unit	7	58
Joint Career Guidance Program in collaboration with Shabda Bharati(Hindi Sansthan Kendra)	NSS Pragjyotish College Unit	17	46
Community Help Program	NSS Pragjyotish College Unit	2	6
Celebration of World Hypertension Day in collaboration with Health Care Society of Assam	NSS Pragjyotish College Unit	32	50
Swachata Samaroh	NSS Pragjyotish College Unit	6	32
Celebration of	Assam Sahitya Sabha	2	42

World Environment Day in collaboration with Assam Sahitya Sabha	Pragjyotish College		
Swachhta Pasek	NSS Pragjyotish College Unit	5	30
Celebration of NSS Day	NSS Pragjyotish College Unit	10	38
Cancer Awareness Program	NSS Pragjyotish College Unit	4	40
Mission Sahasi Program A self Defence camp	NSS Pragjyotish College Unit	1	36
Skill Development Program	NSS Pragjyotish College Unit	9	66
Celebration of Rastriya Ekta divas	NSS Pragjyotish College Unit	2	58
Celebration of New Year program	NSS Pragjyotish College Unit	3	10
Republic Day Celebration	NSS Pragjyotish College Unit	20	35
Poster Competition on the occasion of world Cancer Day	NSS Pragjyotish College Unit	1	10
Program on Tobacco Control	NSS Pragjyotish College Unit	7	17
Cancer Awareness and Screening Program in collaboration with Sanjeevani Life beyond Cancer	NSS Pragjyotish College Unit	15	75
Celebration of world No Tobacco Day	NSS Pragjyotish College Unit	2	21
Wall Painting	NSS Pragjyotish College Unit	2	5
International Yoga Day	60 Assam Girls Bn NCC	1	7
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activites	activites
National Camp	NCC Girls Wing	CATC	1	4
National Camp	12 Assam (I) Coy NCC Golaghat	CATC 49	1	1
National Camp	NER, Director General(DG) NCC	Basic Leadership Camp	1	2
National Camp	NER, Director General(DG) NCC	PreIGC CUM CATC	1	1
National Camp	NER, Director General(DG) NCC	Mountaineering Training Sikkim trek	1	2
National Camp	48 Assam Naval Unit NCC	CATC 2019	1	358
National Camp	1Assam Bn Pragjyotish College	Annual Training Camp (ATC)	1	9
National Camp	1Assam Bn Pragjyotish College	Combined Annual Training Camp (CATC)	1	7
National Camp	1Assam Bn Pragjyotish College	National Integration Camp	1	4
National Camp	1Assam Bn Pragjyotish College	Basic Leadership Camp	1	1
National Camp	1Assam Bn Pragjyotish College	Trekiking Camp	1	2
State Camp	60 Assam Girls Bn NCC	Shooting Practice Amgsing Jorabat	1	7
State Camp	60 Assam Girls Bn NCC	CATC Army Public School Narengi	1	7
State Camp	60 Assam Girls Bn NCC	ATC South Point School	1	7
National	60 Assam Girls Bn NCC	Pre TSC NCC Academy Jorhat	1	2
National	60 Assam Girls Bn NCC	BLC Agartala	1	2
National	60 Assam Girls Bn NCC	Pre IGC Cum CATC RGIS Amingaon	1	2
National	60 Assam Girls Bn NCC	Trekking Camp Darjeeling	1	2
State	60 Assam Girls Bn NCC	CATC KV Narengi	1	18

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	System design using microcontroller	USIC G.U.	18/02/2019	23/02/2019	5
Internship	Eco Conservation Part I	WWFIndia AAPSO	11/10/2018	11/10/2018	20
Internship	Eco Conservation Part II	WWFIndia AAPSO	20/11/2018	20/11/2018	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
27100000	27326561

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh)	Newly Added

during the current year	
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35737	0	44	10025	35781	10025
Reference Books	24513	0	92	32429	24605	32429
e-Books	1	5000	0	0	1	5000
Journals	42	0	0	0	42	0
e-Journals	1	5000	1	0	2	5000
Digital Database	0	0	3	0	3	0
CD & Video	79	0	10	0	89	0
Library Automation	1	0	1	4990000	2	4990000
Weeding (hard & soft)	0	0	0	0	0	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	150	77	125	5		17	45	4	
Added	5		30		1		16	6	
Total	155	77	155	5	1	17	61	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7100000	7028814	20000000	20297747

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for utilizing various facilities vary in different extents. The classrooms are of two categories, viz. departmental and common. The former types are exclusively meant for holding respective classes of the department, while the latter category is shared by many departments as per the central class routine. These rooms are also used exclusively during the examination time, as decided by the individual examination committees appointed for the different examinations. However, for outside examinations (that are normally held during Sundays), the college obtains a centre fee, that varies to great extents (either lump sum or per candidate basis). The policies for using the college library are outlined in detail in the college prospectus as well as the college website. The computers in the different academic departments are used by the academic staff and the students as well for different purposes, the former using those for administrative and academic purpose while the latter for academic usage like preparation of field reports, accessing web resources, elearning resources, practical works, etc. For such usages, there is no formal policy devised. The college canteen is monitored by a Canteen Monitoring Committee, which looks into the qualitative aspects. The canteen functions on a lease basis with private partners. Laboratories in various departments functions under the strict control of the respective departmental heads and the laboratory bearers (both sanctioned and nonsanctioned) are responsible for maintaining the laboratory facilities, under instruction from the departmental heads. The Biotech Hub of the college is amalgamated with the Zoology Department. The Language Lab of the college is coordinated from the English Department, which caters to the need of all the six language departments viz. Assamese, Bengali, Bodo, English, Hindi and Sanskrit. The GIS Lab is affiliated to the Geography department, which is responsible for its functioning and maintenance. The Pragjyotish College Publication Hub functions under a designated committee appointed by the Principal. There is a Sports and Games Promotion Committee for maintaining the sports infrastructural facilities like the Basket Ball Court and the Sports Library. The Girls Hostel of the college is under the supervision of a Hostel Advisory Committee, which looks after the management aspects of the hostel. A lady warden is stationed in the girls' hostel to manage day to day affairs of the hostel. The Gymnasium Hub is under the supervision of a Gymnasium Instructor, who is in charge of collection of member subscription amounts as well as providing instruction to all members. The day to day general cleanliness of the classrooms, toilets and campus is assigned to a private contractor on monthly basis, while the garbage generated inside the campus is daily collected by municipal garbage vans. An electrician

employed by the college remains in the campus on a 24hour basis for maintenance of all electrical problems and also for running the silent diesel generator set during electrical load shedding.

<https://pragjyotishcollege.ac.in/iqac/naac-dvv/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	7	19190
Financial Support from Other Sources			
a) National	SC/ST/OBC/Minority/ Ishan Uday	101	0
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Hindi Typing	05/02/2019	30	Department
Bridge Course	28/06/2019	5	Department
Bridge Course	01/08/2018	8	Department
Bridge Course	24/06/2019	14	Department
Yoga Classes	09/05/2019	18	Health Care and Maintenance Committee , Pragjyotish College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	How to prepare for Civil Services Exam	0	91	0	0
2018	Mahatma Gandhi University Scholarship Scheme	0	78	0	0

2019	Bharat University Scholarship Entrance Scheme	0	34	0	0
2019	Awareness Camp on How to Crack SSC, Bank, etc	0	23	0	0
2019	Crash Course Programme	0	125	0	0
2019	How to Face Interview	0	38	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	BA	ASSAMESE	Handique Girls' College	MA
2019	1	BA	ASSAMESE	Pragjyotish College	MA
2019	1	BA	BENGALI	Gauhati University	MA
2018	1	BSc	BOTANY	Royal Global University	MSc Microbiology
2018	2	BSc	BOTANY	Gauhati University	MSc
2018	1	BSc	BOTANY	USTM	MSc
2018	1	BSc	BOTANY	Mizoram University	MSc
2018	1	BSc	BOTANY	Darrang	MSc

				College	
2018	1	BBA	BUSINESS ADMINISTRATION	Chandigarh University	MBA
2018	2	BSc	CHEMISTRY	Gauhati University	MSc
2018	1	BSc	CHEMISTRY	Tezpur University	MSc
2018	1	BA	ECONOMICS	Pragjyotish College	MA
2018	1	BSc	ECONOMICS	Pragjyotish College	MSc
2018	1	BA	ECONOMICS	Teachers' Training College, Mirza	BEd
2018	5	BA	ENGLISH	IGNOU	MA
2019	1	BA	ENGLISH	Tata Institute of Social Science	MA
2018	1	BA	HINDI	Gauhati University	MA
2019	1	BA	HISTORY	Gauhati University	MA
2019	1	BA	HISTORY	Cotton University	MA
2019	1	BA	HISTORY	J B Law College	LLB
2018	1	BSc	MATHEMATICS	IDOL, Gauhati University	MSc
2018	2	BSc	MATHEMATICS	USTM	MSc
2019	2	BA	PHILOSOPHY	Jorhat College	MA
2019	1	BA	PHILOSOPHY	Karnataka University	MA
2019	2	BA	PHILOSOPHY	Chandigarh University	MBA
2018	1	BSc	PHYSICS	Gauhati University	MSc
2018	1	BSc	PHYSICS	Assam University	MSc
2018	3	BSc	PHYSICS	Royal Global University	MSc
2018	1	BSc	PHYSICS	Cotton University	MSc
2018	1	BSc	PHYSICS	Sikkim Central	MSc

				University	
2018	2	BSc	PHYSICS	Pub Kamrup College	MSc
2019	1	BA	SANSKRIT	Gauhati University	MA
2019	1	BA	SANSKRIT	Cotton University	MA
2018	1	BCA	COMPUTER SCIENCE	NIELIT, Paltanbazar, Guwahati	C. H. M. O Level Hardware
2018	1	BCA	COMPUTER SCIENCE	Bodoland University	MBA
2018	2	BCA	COMPUTER SCIENCE	IGNOU	MCA
2018	1	BCA	COMPUTER SCIENCE	New Horizon College of engineering	MCA
2018	1	BCA	COMPUTER SCIENCE	Department of Business Administration (Gauhati University)	MBA
2018	1	BCA	COMPUTER SCIENCE	Tezpr university	MCA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	2
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Student get together and Alumni meet	College	400
Street Drama Performance	Institutional	7
'Red FM Par College Ka Tashanbaaz' (Season 6) organized in collaboration with Red FM 93.5	Inter College	19
A Radio Programme organizes in collaboration of RADIO LUIT (Community Radio Service) 90.8FM	Institutional	8
3 Days workshop on 'Acting for Creativity'	Institutional	14

organized in collaboration with National School of Drama		
Celebration of World Tourism Day	College	60
Interactive Session on 'International Travel Dairy'	College	20
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	1. Second 2.First 3.First 4.Second 5.First 6. First	National	3	3	1. A14032 No0323 2. A14032 No0323 3. A14032 No0323 4. 04D 5. UA1 710320098 6. UA17103 20098	1. Harsha Singha 2. Harsha Singha 3. Harsha Singha 4. Sasanka Das 5. Kasturi Nayana Sarma 6. Kasturi Nayana Sarma
2019	Silver	National	1	0	UA-171032-0207	Shattrujit Kakoti

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The mission of the students' council of the college viz. Pragjyotish College Students' Union (PCSU) is to protect and promote the interests of the student community inside the college campus. The PCSU plays a key role in conducting the Annual College Week and General Fresher's Social of the college, the annual Youth Festival organized by the affiliating university and publication of the college magazine in time is also the annual priority of PCSU. Prevention of ragging in the campus, participation in various activities through NCC, NSS and Red Ribbon Club and offering suggestions to the administrative machinery of the college for improving the amenities of the students through the involvement in different inhouse committees of the college, the PCSU has become a vital organ of the college. The President of PCSU is an active member of the IQAC. IQAC has taken arrangement for GB approval to include student members in 15 inhouse bodies in addition to the previous 4 inhouse bodies viz. Information and Career Guidance Cell, Academic Committee, Campus beautification Committee, Extension Education Advisory Committee, Library Advisory Committee, Sports and Games Promotion Committee, Students' Discipline Maintenance Committee, Hostel Advisory Committee, Scouts and Guides Advisory Committee, NSS Advisory Committee, NCC Advisory Committee, Health Care Promotion and Maintenance Committee, Students' Grievance Redressal Cell, Canteen Monitoring Committee, Students' Counseling Centre, AntiRagging Central Committee, Internal Complaints

Committee Project Monitoring Committee, RUSA and Internal Quality Assurance Cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Although alumni activity has been going on in the college since long in a sporadic manner, the Pragjyotish College Alumni Association organized itself and has managed to register itself as a registered society on 30.05.2019, under the Registration of Societies Act XXI of 1860. Alumni activities exist in different academic departments of the college. The registration of alumni apart from being done in offline mode is also being initiated in the new college website through online mode.

5.4.2 – No. of enrolled Alumni:

169

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

During the current assessment year, meetings were held both by the centralized alumni association (PCAA) of the college as well as the departmental units. The PCAA held 5 meetings on 19.08.2018, 02.09.2018, 30.09.2018, 18.01.2019 and 31.05.2019. Departmental unit meetings were held in 10 different departments, viz. Bengali, Botany, Chemistry, Economics, Education, Geology, Hindi, History, Philosophy and Bodo. Apart from meetings, PCAA is also involved in activities like plantation programs inside the campus.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. IQAC took active initiative to include student members in 15 more inhouse committees in addition to the previously existing 4 inhouse bodies, totaling to 19 viz. Information and Career Guidance Cell, Academic Committee, Campus beautification Committee, Extension Education Advisory Committee, Library Advisory Committee, Sports and Games Promotion Committee, Students' Discipline Maintenance Committee, Hostel Advisory Committee, Scouts and Guides Advisory Committee, NSS Advisory Committee, NCC Advisory Committee, Health Care Promotion and Maintenance Committee, Students' Grievance Redressal Cell, Canteen Monitoring Committee, Students' Counseling Centre, AntiRagging Central Committee, Internal Complaints Committee Project Monitoring Committee, RUSA and Internal Quality Assurance Cell. The student members are invited accordingly to the committee meetings and hence become stakeholders to the various resolutions taken. 2. The IQAC has taken active initiative to set up a guardians' forum in the college. A resolution was taken in the IQAC Core Committee meeting held on 09.02.2019 (Resolution No. 2019/049). A guardian feedback was collected by IQAC in a standard format. Subsequently, IQAC organized a meeting of the guardians on 09.03.2019, wherein guardians of all enrolled students were invited through the respective departments. After detailed deliberations, a Pragjyotish College Guardians' Forum (PCGF) was formed. An adhoc steering committee was constituted at the end of the meeting for deciding the future course of action through active involvement of the guardians in the development of the college. This initiative is the first of its kind in the State. The IQAC, vide another

resolution taken in the Core Committee meeting held on 09.02.2019 (Resolution No. 2019/050) has obtained Governing Body approval for inclusion of additional stakeholders in the IQAC Core Committee. Accordingly, the IQAC Core Committee has been reconstituted, vide Principal's notice dated 27.03.2019, in which 3 additional stakeholders were incorporated viz. the President (Pragjyotish College Alumni Association), President (Pragjyotish College Retired Teachers' Forum) and President (Pragjyotish College Guardians' Forum). The IQAC Core Committee meeting with the PCGF held on 25.05.2019 adopted a number of important resolutions for the qualitative growth of the institution. It was resolved to declare the college campus as No Plastic Zone, framing of functioning guidelines/ Constitution for PCGF, widening the membership base and mobilization of the members for carrying out certain activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Development of curriculum is outside the purview of the institution, the college being an affiliated college under Gauhati University. However, the faculty members, who are members of the Committee of Courses and Studies (CCS) under Gauhati University took active part in the development of the CBCS curriculum for Three Year Degree Course (Honours and Regular) under Gauhati University, which has started from the academic session 2019 2020.
Teaching and Learning	IQAC has directed each and every academic department to sign at least one MoU with external organization (college/ university/ other institution) for facilitating faculty exchange/ student exchange/ internship/ field trip/ onthejob training, vide notice dated 01.06.2019. The Teaching Plan format of the academic staff has also been modified from 20192020, and the arrangement for the name has been made through notice dated 07.06.2019. Instructions have also been issued to all academic departments to prepare Course Outcomes and Programme Outcomes of the respective syllabi (nonCBCS) and also to start the practice of shuffling curricula topics amongst the faculty members.
Examination and Evaluation	Examination and evaluation works were completed within the framework of guidelines stipulated by the affiliating university and as per scheduled dates outlined in the academic calendar.

<p>Research and Development</p>	<p>Although the institution has limitations in the development of infrastructure related to research and development, it has given its effort to upgrade the library resources for being used in future by various faculty members who intends to pursue various forms of research. The third volume of the inhouse multidisciplinary multilingual and peerreviewed research journal 'PRAG CONSILIENCE' has also been published during the current assessment year, wherein different faculty members had contributed research papers.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Four academic departments started functioning from the newly constructed BlockG during the current assessment year. Three new departments has been planned to be shifted to first floor of BlockG. A Guest Room provision has also been made in the first floor of the BlockG. The central library has been converted into fully digital mode, by use of RFID technology. A peripheral pathway has been set up along the boundary of one pond in the campus. A digital conference room was inaugurated in BlockK while new ICTenabled classrooms were also added.</p>
<p>Human Resource Management</p>	<p>All faculty members have been engaged in different inhouse bodies. All pending AQARs for the period December 2010 - June 2018 could be completed and sent to NAAC through constitution of 7 different AQAR/ SSR Preparation SubCommittees that worked independently. For data entry pertaining to the different criteria, 7 faculty members from Computer Science Department were engaged in the IQAC office. Moreover, a contractual faculty member from Physics Department was engaged in the IQAC office for creating a new institutional web portal and uploading all relevant data. The Departmental Advisory Committees were reconstituted through involvement of teachers, students and guardians.</p>
<p>Industry Interaction / Collaboration</p>	<p>As in previous years, the venue for holding the preliminary rounds for International Earth Science Olympiad (in collaboration with Geological Society of India) could be made at Pragjyotish College. Four volumes of a centuryold magazine "Chetana" has been published by the Pragjyotish College</p>

	Publication Hub in active collaboration with the Ambikagiri Memorial Trust. Different events were also held in the college through collaborative mode with different organizations.
Admission of Students	For the first time in the history of the college, all new admissions and renewals were done in cent percent online mode. This has facilitated in the creation of a digital database that is required for the Student Satisfaction Survey. Except admission in the postgraduate courses, other admissions were completed during the month of June 2019 and new classes could be started from the last week of the same month.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The college continued with the already established Tally system of accounting in its office, which is operational since 2009. Salary bills of the permanent staff being sent online to the treasury. No other new initiatives took place during the period. During the new admission process, the financial transactions by the students were made in cent percent cashless mode. Yearly Audit Reports are uploaded in the college portal.
Student Admission and Support	The college continued with the already established Tally system of accounting in its office, which is operational since 2009. Salary bills of the permanent staff being sent online to the treasury. No other new initiatives took place during the period. During the new admission process, the financial transactions by the students were made in cent percent cashless mode. Yearly Audit Reports are uploaded in the college portal.
Examination	Scanned copies of result sheets of all termend examinations (H.S., B.A., B.Sc., B.Com., B.B.A., B.C.A., M.A. and M.T.M.) have been uploaded in the new institutional web portal.
Planning and Development	The college has designed a new web portal which is expected to aid in various administrative and academic matters. Various important forms and formats (pdf versions) as well as important official documents are uploaded in the new college portal for

	the ease of accessibility by various stakeholders.
Administration	With a view to encourage paperless communication for various inhouse, 3 WhatsApp Groups (for Heads of Academic Departments, for Permanent Faculty Members and for Contractual Faculty Members). Various urgent notices and information has been transmitted via these groups at various times. Institutional Email IDs for various faculty members and administrative heads have been created in the new institutional web portal, for official communication purpose.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Special Training Program on institutional portal uploading process by departmental admins and usage of new institutional email IDs	NIL	03/06/2019	03/06/2019	27	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Faculty Development Programme on "BEHAVIORAL REMODELING AND USE OF ICT TOOLS FOR CLASSROOM DELIVERY OF TEACHERS"	20	04/02/2019	09/02/2019	6
SHORT TERM COURSE	2	30/10/2018	05/11/2019	7
SHORT TERM COURSE	1	26/11/2019	02/12/2019	7
REFRESHER COURSE	1	27/02/2019	19/03/2019	21
REFRESHER COURSE	2	24/09/2018	14/10/2018	21
REFRESHER COURSE	3	06/08/2018	26/08/2018	21
REFRESHER COURSE	1	08/11/2018	28/11/2018	21
REFRESHER COURSE	1	12/11/2018	02/12/2018	21
REFRESHER COURSE	1	24/09/2018	13/10/2018	20
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Teaching staff have a society called PCSSSS Ltd where members contribute a certain amount every month and can avail hasslefree loans at a very low interest • Budget allocation for research • Fund allocation for Field Studies 	<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Financial welfare schemes are available • Nonteaching staff have a society where members contribute a certain amount every month and can avail hasslefree loans at a very low interest 	<ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Extra Library facility for economically backward students • Student's welfare fund for poor students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

At the end of each financial year the institution undertakes internal audit of the college accounts, which consists of various fund heads. The preparation of the internal audit of 201819 entrusted to M/s Saquei Co., a reputed Chartered Accountant firm, has been completed. After the internal audit report is ready, it will be placed before the Governing Body (GB) meeting. After acceptance of the report in the GB meeting, the Directorate of Audit (Local Fund), Government of Assam, will be invited officially to audit the college accounts, which conducts the external audit. Audit for RUSA grants are done separately. All Audit Reports of the college are uploaded in the institutional website.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Ambikagiri Memorial Trust, Geographical Alumni Association	150000	For Publication of Book 'Chetana', For purchases of Computer
View File		

6.4.3 – Total corpus fund generated

10575972.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Former Director, HRDC Gauhati University and Former Principal, Cotton University	No	
Administrative	Yes	1. Former Director, HRDC Gauhati University and Former Principal, Cotton University 2. Directorate of Audit (Local Fund) Govt. of Assam	Yes	M. Saquei House 48, Dighalipukhuri East Guwahati781001 Tel: 2131239 Fax: 2545881

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. A guardian forum of the college was constituted on 09.03.2019 under the name Pragjyotish College Guardians' Forum (PCGF). The guardians of the college participated actively in the guardian feedback survey conducted by IQAC and had prescribed significant suggestions for qualitative institutional growth. 2. Several significant resolutions were adopted in the joint IQACPCGF meeting held on 25.05.2019 on qualitative uplift aspects of the institution, which shall be

implemented in a phased manner 3. The guardians actively participated in the Departmental Advisory Committee meetings held at different times in the respective departments

6.5.3 – Development programmes for support staff (at least three)

1. Like previous years, the Gymnasium Hub continued to provide quality physical training facilities to all teaching and nonteaching staff at subsidized rates
 2. Provision of departmental pantry rooms in 7 departments continued to function like previous years, where departmental support staff along with faculty members has availed facility of tea and lunch
 3. IQAC in collaboration with the Computer Science Department has arranged to conduct a Special Training Program on institutional portal uploading process by departmental admins and usage of the new institutional email IDs
 4. Technical Officer (formerly guest faculty member in Physics Department) and Data Entry Operator (guest faculty member in Computer Science Department), attached with IQAC provided with extra allowances for the extra load of IQAC related works

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Setting up of a Primary Health Centre within the campus
 2. Activation of cent percent online student admission and online fees payment modules
 3. Designing and implementation of HOD Diaries for all academic heads
 4. Designing and launching of upgraded institutional portal
 5. Provision of institutional email IDs for all faculty members and administrative heads of the college
 6. Creation of WhatsApp Groups for paperless communication amongst faculty members and HODs
 7. Arrangement of Student Feedback Analysis through external agency
 8. Arrangement to prepare PO/ CO for all academic departments and upload in the college portal
 9. Reconstitution of Departmental Advisory Committees (DAC) in new format by inclusion of students and guardians upload of DAC lists in the college portal
 10. Conduct of Academic Administrative Audit (through external agency), Green Audit (through external agency) and Gender Audit (inhouse mode) uploaded in the college portal
 11. Framing of Code of Conduct Handbook for different stakeholders uploaded in the college portal
 12. Framing of Institutional Usage and Maintenance Policy for various facilities uploaded in the college portal
 13. Signing of a number of MoUs uploaded in the college portal
 14. Renaming of all blocks and rooms of the college in an uniform format
 15. Conduct of program on IPR

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Interaction Program on new revised NAAC A A system	14/08/2018	14/08/2018	14/08/2018	12
2018	Interaction Program on new revised NAAC A A	13/12/2018	13/12/2018	13/12/2018	71

	system				
2019	One Week Faculty Development Program on Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers	04/02/2019	04/02/2019	09/02/2019	43
2019	3 days Theat reinEducatio n (TIE) Workshop on Acting for Creativity	05/03/2019	05/03/2019	07/03/2019	20
2019	Guardians' Meet	09/03/2019	09/03/2019	09/03/2019	92
2019	Workshop on Artificial Intelligence	27/03/2019	27/03/2019	28/03/2019	37
2019	Inauguration of the new i nstitutional web portal	25/05/2019	25/05/2019	25/05/2019	58
2019	Interaction Program on new revised NAAC A A system	27/05/2019	27/05/2019	27/10/2019	28
2019	Popular Talk on Research Opportunitie s and Intern ational Coll aboration	30/05/2019	30/05/2019	30/05/2019	59
2019	Special Training Program on i nstitutional portal uploading process by departmental admins and usage of new institutiona l email IDs	03/06/2019	03/06/2019	03/06/2019	27
2019	Academic Adm inistrative Mock Visit	10/06/2019	10/06/2019	10/06/2019	29

2019	Oneday National Workshop on Intellectual Property Rights	19/06/2019	19/06/2019	19/06/2019	128
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sabal Nari Sabal Samaj	08/03/2019	08/03/2019	20	0
Awareness Programme on PCOS in Adolescent Girls	13/03/2019	13/03/2019	43	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>A 5 KW solar panel was set up on 14.11.2018, which is being installed in the library block, which provides the electricity requirements for the Library Reading Room and the Digital Conference Room. Another panel installed in the campus, has been supplying electricity requirements for running the solar street lights (15 watt LED) in the campus (numbering 10). The total annual conventional electricity power consumption during the assessment year was approximately 3800 KW. A large number of the rooms in the various blocks of the college are provided with LED lights. As a step towards environmental consciousness, the World Environment Day was observed by the institution. The Department of Botany centrally celebrated the day with a popular talk on 'Importance of Ethnic Flora of Assam', delivered by Mr. Brahmanada Patiri, IFS, DFO, Department of Forest, Govt. of Assam on 04.06.2019. It was followed by the initiation of a plantation drive in the college campus with a number of indigenous plants saplings donated by the guest himself.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2018	2	2	01/07/2018	1	Karate training, Gymnasium	Physical wellbeing issues	68

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK OF PROFESSIONAL CONDUCT AND GUIDELINES	26/05/2019	Code of Professional Ethics Conduct, along with Functioning Guidelines for various stakeholders of the institution like Governing Body, Principal, Librarian, Teaching Staff, NonTeaching Staff and Inhouse Wings was circulated amongst all stakeholders on 26.05.2019 in the IQAC WhatsApp Groups, apart from being uploaded in the institutional website

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. ECHO (Environment Conservation Heroes) workshops organized by the Zoology Department on 11.10.2018 and on 20.11.2018 2. Cleanliness drive under Swatch Bharat Abhiyan by Economics Department on 02.03.2019 3. Celebration of World Environmental Day by Botany Department on 04.06.2019 in collaboration with Assam Sahitya Sabha on 05.06.2019 4. Adoption of resolution in the IQAC Core Committee meeting for making the college campus plasticfree 5. Proper disposal of garbage (garbage from canteen taken away by municipal garbage vans) on a daily basis 6. Number of plantation programmes in the college campus 7. Construction of side pathways on all sides of one of the ponds located in the campus 8. Filling up of lowlying areas in one part of the campus and conversion into a playground 9. Provision of dustbins at various vantage points of the campus 10. Regular cleaning of the campus (weeding and brooming)</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>Best Practice 1 Title of the Practice: Formation of the Pragjyotish College Guardians' Forum (PCGF) and Pragjyotish College Retired Teachers' Forum (PCRTF) Best Practice 2 Title of the Practice: Paperless communication</p>

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pragjyotishcollege.ac.in/iqac/naac-dvv/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mission: To undergo selfanalysis and selfdiscovery leading to elimination of bottlenecks in the context of a holistic framework In context of the above mission statement of the institution, it was decided to involve more stakeholders in the institutional policy and decision making process. Involvement of more stakeholders is thought to have enhanced and effective bearing upon identification of institutional bottlenecks and removal of those is phased manner, through active participation and involvement of all concerned. The IQAC Core Committee, through appropriate resolutions, has initiated to involve the retired faculty members and Principals of the college as well as the guardians as members in the IQAC Core Committee, which deliberate periodically upon different core issues of the institution. In this regard, initiative was taken to constitute the Pragjyotish College Guardians' Forum (PCGF), the President of which was nominated as a member of the IQAC Core Committee. IQAC had also arranged to nominate the President of Pragjyotish College Retired Teachers' Forum (PCRTF) as a member of the IQAC Core Committee. The views and suggestions elicited through a guardian feedback have highlighted certain institutional bottlenecks which are being attempted to be sorted out in phased manner. The student feedback conducted during the month of October 2018, has sought to obtain feedback on various institutional qualitative aspects viz. teachers, departmental infrastructure, curriculum, campus infrastructure, office, library and hostels.

Provide the weblink of the institution

<https://pragjyotishcollege.ac.in/iqac/naac-dvv/>

8.Future Plans of Actions for Next Academic Year

The future plans of action for the upcoming academic year (20192020) are enumerated below: 1. Complete the 3rd Cycle of NAAC A A process (including timely submission of AQAR for the period 20182019) 2. Setting up of an Office of Estate Officer 3. Setting up of a Records Room 4. MoU by each academic department for student and faculty exchange 5. Ensuring a PLASTICFREE campus/ TOBACCFREE campus through stakeholder (PCAA/ PCRTF/ PCGF/ PCTU) mobilization 6. Introduction of more addon courses by different departments 7. Strengthening the alumni database at departmental levels 8. Publication of the Code of Conduct Handbook (print version and website upload) 9. Laboratory Safety Guidelines in all laboratories (print boards in all laboratories and website upload) 10. Mechanism to introduce trimonthly review meeting with all inhouse bodies/ wings 11. Holding of an Annual Prize Day event 12. Make the college campus TOBACCFREE and PLASTICFREE 13. Make the college canteen JUNK FOODFREE 14. Achieving the target of 100 efriendly staff (teaching and nonteaching) 15. Usage of eresources in all academic departments 16. Online feedback mechanism for all stakeholders 17. Online student and teacher attendance mechanism 18. Drafting of Service Rules for NonSanctioned Staff of the college